

24th Annual North Carolina RV & Camping Show – Charlotte
Charlotte Convention Center
February 21 – 23, 2014

Show Hours:
Fri 10 am – 8 pm
Sat 10 am – 8 pm
Sun 11 am – 5 pm

Dear **Bulk Exhibitor:**

Attached is the set-up kit for the upcoming North Carolina RV & Camping Show - Charlotte. Please read **ALL** the information carefully.

- Show Guidelines Including:
 - Move-In & Move-Out
 - Insurance
 - Wallet Cards
 - Complimentary Tickets
 - Electrical & Phone Service
 - Equipment Rental
 - Lodging
 - Parking
- Manufacturer Consent Form
- Discount Ticket Order Form
- Exhibitor Checklist
- Rental of Display Accessories Forms

As soon as you can complete the paperwork, send it to the proper office. These are the **absolute deadline dates** for submitting the following:

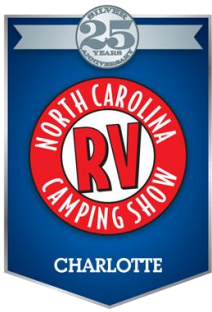
Important Due Dates:

Discount Tickets.....	February 1.....	GS Events
Electrical Form.....	February 1.....	Charlotte Convention Center
Telephone/Internet Forms.....	February 1.....	Smart City
Rental of Display Accessories Forms.....	February 7.....	Hollins Expo Services
Lodging Reservations.....	February 3.....	Double Tree by Hilton Charlotte

If you have any questions not covered in this packet, call me at 804-243-8847.

Sincerely,

Anthony Tedesco



Show Hours:
Fri 10 am – 8 pm
Sat 10 am – 8 pm
Sun 11 am – 5 pm

24th Annual North Carolina RV & Camping Show – Charlotte February 21 – 23, 2014

Show Guidelines

MOVE-IN: Schedule will be sent separately.

MOVE-OUT: Sunday, February 23rd from 5 pm until 11 pm. Move-out **MUST** be completed **BY 11 PM Sunday. NO EXCEPTIONS!**

INSURANCE: Please update your risk, comprehensive, and general liability insurance to cover your vehicles and employees during move-in, the show, and move-out. GS Events and Greensboro Coliseum **WILL NOT BE** responsible for loss or damage of any property. Remember, **ALL** vehicles driven off your lot must have temporary inspection stickers, dealer plates, and a driver who is employed by your dealership.

WALLET CARDS: Each company will receive **ten (10)** wallet cards. Wallet cards will be issued at the show. These are used for exhibitors to gain admission to the show, but are not needed for set-up. Because we use wallet cards in lieu of name badges, we suggest you wear your company name badge at the show.

COMPLIMENTARY TICKETS: Bulk exhibitors will receive **ten (10)** complimentary tickets. Tickets are **NOT** to be given away to people in line or in the parking lot of the show. They are for preferred customers, family and friends. Additional tickets are available at a discounted price of \$5 each, in limited quantities. If you need to order additional tickets, use the attached Discount Ticket Order Form.

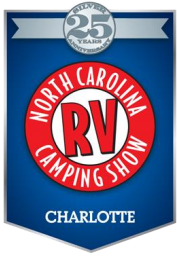
ELECTRIC SERVICES: If any electrical outlets are needed, service is provided through the Charlotte Convention Center. A form for this service is enclosed in your packet. **To receive the advance order price, Charlotte Convention Center must receive your electrical form and payment by February 7th.**

TELEPHONE/INTERNET: Telephone and Internet service is available with Smart City through the Charlotte Convention Center. An order form for these services is enclosed. **To receive the advance order price, Smart City must receive your Telephone/Internet Forms and payment by February 7th.**

EQUIPMENT RENTALS: Enclosed is a rental order form for Hollins. They are the official suppliers of draped and undraped tables, carpet, additional backdrops, etc. The forms can also be downloaded at www.gsevents.com under “25th Annual North Carolina RV & Camping Show – Charlotte”. Go under Exhibitor Links, and click on Exhibitor Kit. **You must return the order form and payment to Hollins by February 7th for advance discount prices.** Hollins’ phone number is 336.315.5225.

LODGING: Doubletree by Hilton Charlotte 895 West Trade St Charlotte, NC 28202 Phone: 800-445-8667 Reserve your room under the Charlotte RV & Camping Show or RVS room block for a rate of \$125 (2/17, 2/18 & 2/19); \$79 (2/20 - 2/25). **Cutoff date for the discounted rate is February 3, 2014 and is based on availability.**

SHIPMENTS TO SHOW: Shipments to the venue should arrive no earlier than the Wednesday prior to the show. Make sure to include your company name, booth number and NC RV Camping Show when addressing the package.



Manufacturer Consent Form Charlotte

2014

_____ is hereby authorized to display the brands listed below in the 2014 North Carolina RV & Camping Show located in Charlotte for the period of _____ through _____. This dealership has a current up-to-date dealer agreement to represent the product lines listed below through the date of the show:

_____ Yes _____ No

Permission is or has been given for (_____) other dealers to display some or all of these same brands during the same time period indicated.

MANUFACTURER _____

Authorized Sales Rep (print) _____

Authorized Sales Rep (signature) _____

Brand Names

1. _____

6. _____

2. _____

7. _____

3. _____

8. _____

4. _____

9. _____

5. _____

10. _____

Dealership Rep _____ Date _____

Received by GS Events:

Name _____ Date _____

Please email completed form to atedesco@goodsamfamily.com ASAP



Show Hours:
Friday: 10 am – 8 pm
Saturday: 10 am – 8 pm
Sunday: 11 am – 5 pm

**24th Annual North Carolina
RV & Camping Show - Charlotte
Charlotte Convention Center
February 21 – 23, 2014**

Discount Ticket Order Form

These tickets are ideal for hand-outs in your showroom for customers who are “not quite ready” to buy, valued customers, employees who will not be working the show, and family members.

Please send me _____ tickets at the advance discount price of \$5 each. (Cost at show - \$10)
(how many)

Total enclosed: \$ _____

I understand these tickets are not to be distributed at the Coliseum
(Unless left in “Will Call” at the Show Office.) These are non-refundable tickets.

ATTN: _____

Company: _____

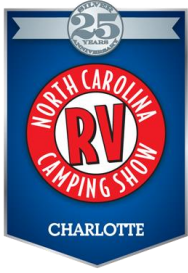
Address: _____

City, State, Zip: _____

Return this form and payment to:

GS Media & Events
250 Parkway Drive, Suite 270
Lincolnshire, IL 60069
Or fax to 270-438-4723

Deadline for ordering discount tickets is February 1, 2014.



**24th Annual North Carolina
RV & Camping Show – Charlotte**
Charlotte Convention Center
February 21 – 23, 2014

Show Hours:
Friday: 10 am – 8 pm
Saturday: 10 am – 8 pm
Sunday: 11 am – 5 pm

Exhibitor Checklist

- If needed, order electricity, phone or internet service through the Charlotte Convention Center
- Fill out and return the Hollins Expo Services form if you need to order tables, chairs, etc.
- Make sure hotel reservations are made early to receive the discounted room rate.
- If you need to ship something to the show, you must include company name, booth number and NC RV Camping Show on the label. Do not arrange to have anything arrive at the venue earlier than the Wednesday prior to the show.
- Read “Show Guidelines” sheet for more information.

A Positive Attitude Makes for a Great Show!

2014 PLUMBING SERVICE ORDER FORM

EFFECTIVE JANUARY 1, 2014 – DECEMBER 31, 2014

501 South College Street, Charlotte, NC 28202 • (704) 339-6100 • www.charlotteconventionctr.com



PLUMBING RULES & REGULATIONS

1. Wall, column and permanent building utility outlets are not part of booth space and are not to be used by exhibitors or decorators unless specified otherwise. Equipment in column recesses may not be blocked at any time. Under no circumstances shall anyone other than "house personnel" make service connections or disconnects.
2. All equipment must meet federal, state and local safety codes. The Charlotte Convention Center reserves the right to refuse plumbing connection of equipment based on safety. PVC is not an approved method of air distribution within this facility.
3. Claims will not be considered unless led by exhibitors prior to close of show.
4. Prices are based on current wage rates and are subject to change without notice.
5. All equipment must be properly tagged with complete information as to volume, size and PSI requirements.
6. All material and equipment furnished by the Charlotte Convention Center for plumbing service orders shall remain the Convention Center's property (unless purchased as part of the service order) and shall be removed only by Convention Center personnel, at the close of the show.
7. Compressed air will be turned on one hour prior to show opening time and turned off at show closing time daily, unless other arrangements are made in advance.
8. Charlotte Convention Center plumbers are authorized to cut exhibitor or decorator floor coverings, to permit installation of service and to maintain floor pit systems. No exceptions will be made in this area. Failure to comply may result in loss of service order. Booth layouts are prepared by show management or decorators, NOT the Convention Center.
9. Service outlet size will be determined by volume required.
10. Rates quoted for all connections cover only the bringing of service to the booth in the most convenient manner and do not include connecting equipment or special work. All work performed within the booth will be charged on a time and material basis.
11. Advance orders must be received a minimum of twenty-one (21) days prior to show opening.
12. Payment must accompany order. No exceptions please. Notice of cancellation must be received prior to scheduled move-in, in order to receive credit. Credit will not be given for services installed and not used.
13. A separate connection fee will be paid for each piece of equipment using connected service, connected direct or otherwise.
14. It is recommended that exhibitors provide a filter separator or dryer for all equipment requiring airlines. The Charlotte Convention Center will not be responsible for moisture or water in airlines.
15. If air and water pressure is critical, it is recommended that exhibitors supply a pressure regulator. The Charlotte Convention Center does not guarantee minimum and maximum pressure.
16. Floor Rate prices apply to orders received after the due date (21 days prior to show opening). The Charlotte Convention Center does not guarantee service prior to show opening for late orders. All requirements exceeding the rate schedule must be priced and approved by the Convention Center prior to ordering.
17. Payment in the form of check or money order must accompany service orders.
18. Plumbing will not be installed until payment is received. NO EXCEPTIONS.
19. Plumbing prices are for ordered air or water sources only. Hook-ups are not included. Labor for plumbing work on equipment including repairs, tracing malfunctions, fishing air and water lines under carpet, and hook-ups provided by Convention Center Plumbers, will be charged at the prevailing rate (\$70.00 per hour, 1 hour minimum). If floor plans are received in advance (21 days prior to show opening) every attempt will be made to work with the Decorator to install lines under carpet.
20. Exhibitor Technicians are permitted to perform all plumbing work inside booths, including hook-ups, to ordered plumbing sources. All work must conform to national and local codes, and is subject to inspection by Charlotte Convention Center personnel.
21. Labor rates are based on 9 hour days, typically from 7:30am to 5:00pm. Booth labor will be charged an overtime rate after 5:00pm at the rate of 1.5 times the normal rate.
22. Please consult with the Convention Center on air and water layouts, as these lines are round and create a bulge in the carpet. In most cases they maybe routed around the perimeter of the booth line and out of high traffic areas.
23. Air and water lines are NOT directed from overhead.
24. Rates run the duration of the show. Power, air and water are available 24 hours.
25. Will you require a Convention Center plumber?
 YES NO

2014 ELECTRICAL SERVICE ORDER FORM

EFFECTIVE JANUARY 1, 2014 – DECEMBER 31, 2014

501 South College Street, Charlotte, NC 28202 • (704) 339-6100 • www.charlotteconventionctr.com



ELECTRICAL RULES & REGULATIONS

1. Wall, column and permanent building utility outlets are not part of booth space and are not to be used by media organizations or the exposition services provider unless specified otherwise. Electrical panels or other equipment in column recesses may not be blocked at any time.
2. All equipment regardless of source of power must meet federal, state and local safety codes. The Charlotte Convention Center reserves the right to refuse electrical connection of equipment based on safety.
3. Claims will not be considered unless filed by exhibitors prior to close of show.
4. Prices are based on current wage rates and are subject to change without notice.
5. All equipment must be properly tagged and wired with complete information as to type of current, voltage, phase, cycle, horsepower, etc. The Charlotte Convention Center will not be responsible for power failure or voltage fluctuation.
6. All material and equipment furnished by the Charlotte Convention Center for electrical service orders shall remain the Convention Center's property and shall be removed only by Convention Center personnel, at the close of the show.
7. Charlotte Convention Center electricians are authorized to cut floor coverings, to permit installation of service and to maintain floor pit systems. No exceptions will be made in this area. Failure to comply may result in loss of service order. Workspace layouts are prepared by convention management or media organizations, NOT the Convention Center.
8. All media-provided electrical cords must be of the 3-wire grounding type, suitable for installation. "Zip" cord or Romex are not allowed. All exposed non-current carrying metal parts of fixed equipment, which may become energized, shall be grounded.
9. Rates quoted for all connections cover only the bringing of service to the booth in the most convenient manner and do not include connecting equipment or special wiring. All work performed within the booth will be charged on a time and material basis.
10. Advance orders must be received a minimum of twenty-one (21) days prior to show opening.
11. Payment must accompany order. No exceptions please. Notice of cancellation must be received prior to scheduled move-in, in order to receive credit. Credit will not be given for services installed and not used.
12. Lighting levels for move-in and move-out will be at 50%. Exhibit halls are not air conditioned during move in and move out.
13. Media organizations are NOT allowed access to floor pits at any time.
14. Floor Rate prices apply to orders received after the due date (21 days prior to show opening). The Charlotte Convention Center does not guarantee service prior to show opening for late orders. All requirements exceeding the rate schedule must be priced and approved by the Convention Center prior to ordering.
15. Payment in the form of check or money order must accompany service orders. Power will not be installed until payment is received. NO EXCEPTIONS
16. Motor and equipment prices are for ordered power sources only. Hook-ups are not included. No receptacles of any kind are provided by the Convention Center. Media organizations may supply their own receptacles. Labor for electrical work on equipment including repairs, tracing malfunctions, fishing cable under carpet, and hook-ups provided by Convention Center electricians, will be charged at the prevailing rate (\$70.00 per hour, 1 hour minimum). If floor plans are received in advance (21 days prior to show opening) every attempt will be made to work with the Decorator to install cable under carpet.
17. Exhibitor Technicians are permitted to perform all electrical work inside booths, including hook-ups, to ordered power sources. All work must conform to national and local codes, and is subject to inspection by Charlotte Convention Center personnel.
18. Labor rates are based on 9 hour days, typically from 7:30am to 5:00pm. Booth labor will be charged an overtime rate after 5:00pm at the rate of 1.5 times the normal rate.
19. Larger lights such as Leiko lights can be ordered from the Convention Center's preferred in-house audio visual production contractor. For information on services and pricing call 704.339.6180.
20. All power 100 amps and below are typically brought to booths through the floor pit system, located 30 feet on center throughout exhibit halls.
Air and water lines are NOT directed from overhead.
21. The Convention Center's power is 120/208 or 277/480 volts, 3 phase, 5 wire wye. Other voltages are not available unless step-up or step-down transformers are provided by the licensee. Rates run the duration of the show. Power, air and water are available 24 hours.
22. Will you require a Convention Center electrician?
 YES NO

QUANTITY	DESCRIPTION	ADVANCED RATE	FLOOR RATE	TOTALS
_____	Power Strip (no power)	-	20.00	_____
_____	Extension Cord (no power)	-	20.00	_____
120 VOLT LIGHTING AND UTILITY (DUPLEX) OUTLETS				
_____	5 AMP (600 WATT)	80.00	105.00	_____
_____	10 AMP (1200 WATT)	100.00	135.00	_____
_____	20 AMP (2400 WATT)	125.00	175.00	_____
MOTOR AND EQUIPMENT SCHEDULE				
208 VOLT SINGLE PHASE*				
_____	0 to 20 AMPS	195.00	290.00	_____
_____	21 to 30 AMPS	240.00	355.00	_____
_____	31 to 50 AMPS	325.00	475.00	_____
_____	51 to 70 AMPS	430.00	620.00	_____
_____	71 to 100 AMPS	525.00	750.00	_____
208 VOLT THREE PHASE*				
_____	0 to 20 AMPS	275.00	380.00	_____
_____	21 to 30 AMPS	360.00	510.00	_____
_____	31 to 50 AMPS	510.00	762.00	_____
_____	51 to 70 AMPS	650.00	975.00	_____
_____	71 to 100 AMPS	835.00	1,210.00	_____
480 VOLT THREE PHASE*				
_____	0 to 20 AMPS	485.00	715.00	_____
_____	21 to 30 AMPS	650.00	975.00	_____
_____	31 to 50 AMPS	1,010.00	1,480.00	_____
_____	51 to 70 AMPS	1,375.00	2,050.00	_____
_____	71 to 100 AMPS	1,750.00	2,560.00	_____
SERVICE DROPS				
_____	208 VOLT, 200 AMPS, SINGLE-PHASE	800.00	1,200.00	_____
_____	208 VOLT, 200 AMPS, THREE-PHASE	1,300.00	1,840.00	_____
_____	208 VOLT, 400 AMPS, SINGLE-PHASE	1,710.00	2,360.00	_____
_____	208 VOLT, 400 AMPS, THREE-PHASE	2,700.00	3,600.00	_____
			SUBTOTAL	_____
			RENTALS	_____
			TOTAL CHARGES	_____

* For direct tie in only. No receptacles provided.

* Utility charges are based on estimated needs at the time of order. Over/under payments of less than \$5.00 will be written off at the conclusion of the event.

PLEASE PRINT

Name of Event _____
 Event Date _____ Booth No. _____
 Company Name _____
 Contact _____
 Telephone _____
 Fax _____
 Email Address _____
 Address _____
 City _____
 State _____ Zip _____
 Authorized by _____
 Print Name _____
 Date _____
 Check / Money Order \$ _____

Make checks payable to:
 Charlotte Convention Center
 c/o Smart City Networks
 5795 W. Badura Ave Suite #110
 Las Vegas, NV 89118

Credit Card Fax Orders
 702.943.6001

Online Orders
 www.smartcity.com

Order Verification
 888.446.6911

Email Orders to:
 csr@smartcity.com

Technical Questions
 704.339.6070

Charlotte Convention Center Exhibit Floor Service Desk during event:
 704.339.6700

Orders must be received 21 days prior to show opening to be eligible for advanced rate.

American Express / MasterCard / Visa (circle one)
 Account Number _____
 Expiration Date _____

NOTE: Before any additional work can be performed, a credit card number must be on file. Under no circumstances can power be resold by show management, production companies, show's general contractor or exhibitors.

OFFICIAL SERVICE CONTRACTOR

Information and Order Forms



Mailing Address:
P. O. Box 49837
Greensboro, NC 27419

Street Address:
121 North Chimney Rock Road
Greensboro, NC 27409

Phone: (336) 315-5225
Fax: (336) 315-5220

www.hollins-expo.com

Progressive Insurance
24th Annual NC RV
& Camping Show
Charlotte
February 21-23, 2014

Charlotte Convention Center
Charlotte, North Carolina

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Mailing Address:
P. O. Box 49837
Greensboro, NC 27419

Street Address:
121 N. Chimney Rock Rd.
Greensboro, NC 27409

Phone: (336) 315-5225

Fax: (336) 315-5220

GENERAL INFORMATION

Hollins Exposition Services is pleased to have been selected as the Official Service Contractor for the 24th Annual North Carolina RV & Camping Show - Charlotte. We recognize that your participation in this event is a vital part of your firm's marketing program. Be assured we will do everything possible to insure a profitable and rewarding experience.

SERVICE FORMS: We are enclosing our service order forms for your information, completion and response. Your immediate attention to and return of the appropriate forms, to the address shown on each, will insure the best service and lowest cost to you. Orders placed at the show will be honored on a limited basis and contingent upon the availability of specific furnishings and equipment.

TAX: Tax (7.25%) will be added to all rentals and materials. If you are a non-profit organization, federal tax exempt organization or tax exempt in the state of North Carolina, a copy of your exemption certificate must accompany your order; otherwise, we must add tax.

DISCOUNT RATES: To qualify for Discount Rates, we must receive your order with full payment by February 7, 2014, unless otherwise indicated. Orders received after February 7th, orders without payment and orders placed at the show will be processed at Standard Rates.

PAYMENT POLICY: All orders placed with Hollins Exposition Services are subject to the terms and conditions as set forth on the enclosed "Payment Policy and Credit Card Charge Authorization Form". Completed and signed Authorization Form must accompany your order. Please Note: You may choose to pay by check drawn on a U. S. Funds Account, MasterCard, VISA, or American Express; however, we require your credit card authorization to be on file with Hollins Exposition Services. PURCHASE ORDERS ARE NOT CONSIDERED PAYMENT.

QUESTIONS AND ADJUSTMENTS: Concerns about a possible discrepancy in items ordered versus items received as well as complaints or questions about services must be reported to the Hollins Service Desk on the show floor. Every effort will be made to immediately resolve issues on site and make appropriate adjustments to your account. Credits and/or adjustments will NOT be made after the close of the show. Some items, services and labor are subject to cancellation fees. Refer to each order form for details.

ASSISTANCE IN PLANNING: Analyze your exhibit needs as they relate to furnishings and services offered in this service planner. If you require assistance in planning your exhibit, please call our office for suggestions on how to make your booth space more functional and attractive.

PLEASE NOTE: No signs, merchandise or any other items are to be pinned, stapled or otherwise attached to any material or equipment provided by Hollins Exposition Services. Exhibitors shall be responsible for any damage or loss of any rented materials from the time they are placed on the show floor until they are returned to Hollins Exposition Services.

We sincerely look forward to being of service to you and your firm. If you have any questions regarding the enclosed information, please feel free to contact our Exhibitor Services Department at (voice) 336-315-5225, (fax) 336-315-5220, or (e-mail) greensboro@hollins-expo.com.

HOLLINS EXPOSITION SERVICES
Exhibitor Services



Mailing Address:
P. O. Box 49837
Greensboro, NC 27419
Phone: (336) 315-5225

Street Address:
121 N. Chimney Rock Rd.
Greensboro, NC 27409
Fax: (336) 315-5220

IMPORTANT NOTICE

**SIGNED AUTHORIZATION FORM
MUST ACCOMPANY YOUR ORDER.**

PAYMENT POLICY AND CREDIT CARD CHARGE AUTHORIZATION FORM

PAYMENT POLICY

We require your credit card authorization to be on file with Hollins Exposition Services.

Payment may be made by check drawn on a U.S. Funds Account, MasterCard, VISA or American Express; however, *we require your credit card authorization to be on file with Hollins Exposition Services.*

For your convenience, *we will use this authorization to charge your credit card for any additional amounts incurred as a result of show site orders placed by your representative for this event.*

- ADVANCE ORDERS: For your order to be processed, and to receive Discount Rates, full payment must accompany your order.
- SHOW SITE ORDERS: Show site orders will be subject to Standard Rates and processed only with full payment when placed.
- SHIPPING FREIGHT AND/OR ORDERING RIGGING LABOR OR INSTALLATION/ DISMANTLE LABOR: Prior to the close of the show, an invoice will be prepared and delivered to your booth. Unless you have corrections that are brought to our attention at the Service Desk, or choose to pay your invoice by check, your order will be processed for payment on your credit card. NOTE: If rigging or dismantle labor is needed on move-out, these charges will be put on your credit card and your copy of the receipt and invoice will be mailed to you within (10) days of the close of the show.

CREDIT CARD AUTHORIZATION			(Information Must Be Provided)			EXPIRATION DATE																						
<input type="checkbox"/> MasterCard <input type="checkbox"/> VISA <input type="checkbox"/> American Express																												
Account Number						<input type="checkbox"/> Corporate <input type="checkbox"/> Personal																						
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PRINT CARDHOLDER NAME						SIGNATURE OF CARDHOLDER																						

UNPAID BALANCES - Should there be any unpaid balance after the close of the show, terms will be net, due and payable upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18%. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received by HOLLINS EXPOSITION SERVICES shall be either applied to reduce the principle unpaid balance or refunded to the exhibitor. This Payment Policy agreement shall be governed by and construed in accordance with the LAWS OF THE STATE OF VIRGINIA.

Calculation of Orders	PURCHASE ORDER IS NOT CONSIDERED PAYMENT.	TOTAL
Furnishings and Carpet		\$
Other Hollins Services (Specify)		\$
Other Hollins Services (Specify)		\$
Other Hollins Services (Specify)		\$
Other Hollins Services (Specify)		\$
Other Hollins Services (Specify)		\$

FULL PAYMENT in U.S. funds drawn on a U.S. Bank \$

To simplify payment, send one check payable to Hollins Exposition Services for your entire order or note the amount to be charged to your credit card.

Charge my credit card in the amount of \$

Check No. Date In the amount of \$

ALL EXHIBITORS MUST FILL OUT COMPLETE INFORMATION BELOW: PLEASE TYPE OR PRINT

NAME OF EVENT 24th Annual North Carolina RV & Camping Show - Charlotte

EXHIBITING FIRM _____ BOOTH NO. _____

ADDRESS _____

CITY AND STATE _____ ZIP CODE _____

AUTHORIZED BY _____ X _____
(Please Type or Print) (Signature)

TELEPHONE NO. _____ DATE _____



Mailing Address:
P. O. Box 49837
Greensboro, NC 27419
Phone: (336) 315-5225

Street Address:
121 N. Chimney Rock Rd.
Greensboro, NC 27409
Fax: (336) 315-5220

ORDER FORM FOR FURNISHINGS AND CARPET

**Deadline Date For Discount Rate
February 7, 2014**

Orders will be entered as checked below. Charges include placing in booth ready for use. Equipment is on a rental basis. Mail one copy to us at the address above. Retain a copy for your files. CANCELLATION POLICY: Items cancelled will be charged 50% of original price after move-in begins and 100% of original price after installation. Custom Cut Carpet cancelled after being cut will be charged 100% of original price.

SEATING

Quantity		Discount Rate	Standard Rate
_____	Molded Plastic Folding Chair	\$17.00	\$22.10
_____	Upholstered Arm Chair	25.00	32.50
_____	Upholstered Stool (30" High)	27.00	35.10

ACCESSORIES

_____	Pedestal Table (White Laminate Top) (30" Round x 30" High)	\$25.00	\$32.50
_____	(30" Round x 42" High)	30.00	39.00
_____	(36" Round x 30" High)	30.00	39.00
_____	(36" Round x 42" High)	35.00	45.50
_____	Cocktail Table (White Laminate Top) (24" Round x 18" High)	28.00	36.40
_____	Cocktail Table (White Laminate Top) (36"L x 20"W x 15" High)	28.00	36.40
_____	Coat Tree	24.00	31.20
_____	Wastebasket	10.00	13.00
_____	Tripod Floor Easel	15.00	19.50

DISPLAY PANELS

_____	Perforated Board (Pegboard) (4' x 8' Double Sided / Vertical)	\$75.00	\$97.50
_____	(4' x 8' Double Sided / Horizontal)		
_____	Tackboard Display Panel (4' x 8' Double Sided / Vertical)	75.00	97.50
_____	(4' x 8' Double Sided / Horizontal)		
_____	Chrome Wire Grid Display Panel (2 - 2' x 6' Sections)	50.00	65.00

CARPET

Price includes installation and taping front edge.

_____	9' x 10' Carpet	\$65.00	\$ 84.50
_____	9' x 20' Carpet	130.00	169.00
_____	9' x 30' Carpet	195.00	253.50
_____	9' x 40' Carpet	260.00	338.00
____ ft. x ____ ft.	Custom Cut Carpet - per sq. ft.	1.40	1.82
____ ft. x ____ ft.	Carpet Padding - per sq. ft.	.65	.85
____ ft. x ____ ft.	Visqueen Covering - per sq. ft.	.40	.52
____ ft.	Additional Taping - per linear ft.	.80	1.04

Carpet Color Preferred:

Red Blue Seafoam Silver Gray Hunter Green Black

SPECIAL DRAPERY

_____	Linear Feet of 8' High Drapery	\$4.00/LF	\$5.20/LF
_____	Linear Feet of 3' High Drapery	\$2.00/LF	2.60/LF

PAYMENT POLICY: We require your credit card authorization to be on file with Hollins Exposition Services. Payment in full, including tax, must accompany your order to qualify for Discount Rates. Payment may be made by check drawn on a U.S. Funds Account, MasterCard, VISA or American Express, and is subject to the terms and conditions as set forth on the enclosed "Payment Policy and Credit Card Charge Authorization Form". Completed and signed Authorization Form must accompany your order.

NAME OF EVENT 24th Annual North Carolina RV & Camping Show - Charlotte

PLEASE TYPE OR PRINT

NAME OF FIRM _____ BOOTH NO. _____

CARE OF _____
(If Other Than Exhibiting Firm)

ADDRESS _____
(Street) (P.O. Box) (City) (State) (Zip)

ORDERED BY _____ X _____
(Please Type or Print) (Signature)

PHONE (____) _____ DATE _____

WOOD DISPLAY TABLES & DRAPING

Quantity		Discount Rate	Standard Rate
_____	<u>Standard Height (30" High)</u>		
_____	2' x 4' Table - Draped	\$40.00	\$52.00
_____	2' x 4' Table - No Drape	24.00	31.20
_____	2' x 6' Table - Draped	45.00	58.50
_____	2' x 6' Table - No Drape	28.00	36.40
_____	2' x 8' Table - Draped	50.00	65.00
_____	2' x 8' Table - No Drape	32.00	41.60
_____	Drape Exhibitor Table	20.00	26.00
_____	<u>Counter Height (42" High)</u>		
_____	2' x 4' Table - Draped	\$50.00	\$65.00
_____	2' x 4' Table - No Drape	32.00	41.60
_____	2' x 6' Table - Draped	55.00	71.50
_____	2' x 6' Table - No Drape	36.00	46.80
_____	2' x 8' Table - Draped	60.00	78.00
_____	2' x 8' Table - No Drape	40.00	52.00
_____	Drape Exhibitor Table	25.00	32.50

Draping Color Preferred:

Red Blue Hunter Green Gold White Black Burgundy
 Silver Gray Seafoam Beige Plum

Note: Draping includes white vinyl top and pleated skirting on three sides. *

* Optional 4th side draped: _____ ft. @ \$2.50 per linear ft. = _____

WOOD TABLE TOP RISERS & DRAPING

_____	1' x 4' Table Top Riser 12" High		
_____	Riser - Draped	\$25.00	\$32.50
_____	Riser - No Drape	12.50	16.25
_____	1' x 6' Table Top Riser 12" High		
_____	Riser - Draped	30.00	39.00
_____	Riser - No Drape	15.00	19.50

Draping: White Only

SUB TOTAL \$	_____
7.25% Sales Tax \$	_____
TOTAL \$	_____