



February 13 - 15, 2015

**Greensboro Coliseum Complex
Greensboro, NC**

**BULK EXHIBITOR
KIT**



Exhibitor Fast Facts

Below are the answers to a few "frequently asked questions:"

When is final payment due for exhibit space?

Final payment is due 60 days prior to show opening. All balances on accounts must be paid in full before exhibitors will be allowed to enter or set up in the exhibit hall, no exceptions.

Show hours: Friday: 10am – 8pm,
Saturday: – 10am – 8pm
Sunday: 11am – 5 pm

Am I allowed to share a booth with another exhibitor?

No. Booth sharing is absolutely not allowed.

Does Show Management handle electric?

No. All arrangements must be made directly through the venue. Forms are available online at www.greensborocoliseum.com/exhibitor_utilities_forms.cfm.

What comes with my exhibit space?

Each space is designated with pipe/drape (4ft high side rails, 8ft. high backdrop). Tables, chairs, etc. are available through the show decorator for an additional charge.

Can I bring my own tables and chairs?

Yes. No additional charge will apply.

Do I need to present my Wallet Card for the duration of the show?

Yes, each exhibitor MUST present their Wallet Card credentials in order to be admitted on the show floor. These are non-transferable and no one will be admitted onto the show floor without proper credentials.

Do I need to charge sales tax on purchases made at the show?

Yes. Appropriate sales tax must be charged on items sold during the show.

Please refer any additional questions to Anthony Tedesco at 804-243-8847



EXHIBITORS' TIMELINE

- December 23** Final balance due for exhibit space

- January 20** Discount ticket form due to show office

- January 20** Cutoff for discount room reservations at Drury Inn & Suites

- February 1** Electrical service orders due to Greensboro Coliseum
to receive the discounted rates

- February 6** Exhibitor services order must be placed with Hollins (show
decorator) to receive discount prices

- February 13** Show opens at 10am

- February 15** Move-out Sunday from 5pm to 10pm
All move-out must be completed by 10PM Sunday!

Please refer any additional questions to Anthony Tedesco at 804-243-8847



MOVE-IN: Individual move-in times will be sent to each dealer separately.

MOVE-OUT: Sunday, February 15th from 5 pm until 10 pm. Move-out **MUST** be completed **BY 10 PM Sunday. NO EXCEPTIONS!**

INSURANCE: Update your risk, comprehensive and general liability insurance to cover your vehicles and employees during move-in, the show and move-out. GS Events and Greensboro Coliseum **WILL NOT BE** responsible for loss or damage of any property. **Fax your required Certificate of Insurance to 270-438-4723.**

WALLET CARDS: Each company will receive **ten (10)** wallet cards. Wallet cards are issued at the show. These are used for exhibitors to gain admission to the show, but are not needed for set-up. **Because we use wallet cards in lieu of name badges, we suggest you wear your company name badge at the show.**

COMPLIMENTARY TICKETS: Each company will receive **ten (10)** complimentary tickets at the show. Tickets are **NOT** to be given away to people in line or in the parking lot of the show. They are for preferred customers, family and friends. Additional tickets are available at a discounted price of \$6 each, in limited quantities. Use the attached Discount Ticket Order Form to purchase.

ELECTRIC & PHONE SERVICES: Order electrical & phone services online at www.greensborocoliseum.com/exhibitor_utilities_forms.cfm. Click on “Exhibitor Utility Forms”. Or call the Coliseum at 336-373-2632. Be sure to order in advance – day or move-in or at show rates increase by 40%!

EQUIPMENT RENTALS: Attached is a rental order form for Hollins. They are the official suppliers of draped and undraped tables, carpet, additional backdrops, etc. The forms can also be downloaded at www.gsevents.com under “26th Annual North Carolina RV & Camping Show – Greensboro”. Go under Exhibitor Links, and click on Exhibitor Kit. **You must return the order form and payment to Hollins by February 6th for advance discount prices.** Hollins’ phone number is 336.315.5225.

LODGING: A special room rate of \$99+ tax per night is available at the Drury Inn & Suites. To receive this rate call the hotel direct at 336-856-9696 and specify that you are with the “Greensboro RV Show”. **Reservations must be made by January 20th to qualify for the special rate.** After the cut-off date, rooms will be available on a rate and space availability basis.

SHIPMENTS TO SHOW: Shipments to the venue should arrive no earlier than the Wednesday prior to the show. Make sure to include your company name, booth number and NC RV Camping Show when addressing the package.

SHOW OFFICE TELEPHONE: Call our office at 800-848-6247 if you have any questions during set-up.



26th Annual North Carolina RV & Camping Show - Greensboro
February 13 – 15, 2015

Discount Ticket Order Form

These tickets are ideal for hand-outs in your showroom for customers who are “not quite ready” to buy, valued customers, employees who will not be working the show and family members.

Please send me _____ tickets at the advance discount price of \$6 each - cost at show \$10)
(quantity)

Total enclosed: \$ _____

I understand these tickets are not to be distributed at the facility
(Unless left in “Will Call” at the Show Office.) These are non-refundable tickets.

ATTN: _____
Company: _____
Address: _____
City, State, Zip: _____

Return this form and payment to:

GS Media & Events
250 Parkway Drive – Suite 270
Lincolnshire, IL 60069

Deadline for ordering Discount Tickets
is January 20th

All exhibitors must submit a current Certificate of Insurance (sample below)

CERTIFICATE OF INSURANCE (Attachment A)

ISSUE DATE _____

Producer: _____

THIS CERTIFICATE IS A REPRESENTATION OF THE COVERAGE AFFORDED BY THE POLICIES REFERRED TO BELOW

Phone: _____

Insured: _____

COMPANIES AFFORDING COVERAGE	
COMPANY LETTER A	
COMPANY LETTER B	
COMPANY LETTER C	
COMPANY LETTER D	

COVERAGES

THIS IS TO CERTIFY THAT THE INSURANCE POLICIES LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED AND THAT THE POLICIES MEET THE MINIMUM COVERAGE REQUIREMENTS OF THE APPLICATION LEASE, PROJECT SPECIFICATIONS, REQUESTED FOR PROPOSALS, CONTRACT, REQUIREMENTS, LICENSE, PURCHASE ORDER REQUIREMENTS, OR CITY ORDINANCES.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EFFECTIVE DATE (MM/DD/YY)	ALL LIMITS IN THOUSANDS	
	GENERAL LIABILITY				GENERAL AGGREGATE	\$
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY				PRDCTS-COMP OPS AGGREGATE	\$
	<input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrences				PERSONAL & ADVERTISE INSURY	\$
	<input type="checkbox"/> Owners & Contractors Protective				EACH OCCURRENCE	\$
	<input type="checkbox"/> Contractual Liability				FIRE DAMAGE-ANY FIRE	\$
	<input type="checkbox"/> X, C, U Coverage				MEDICAL EXPENSE PER PERSON	\$
	AUTOMOTIVE LIABILITY				COMBINED	
	<input type="checkbox"/> Any Auto				SINGLE	
	<input type="checkbox"/> All Owned Vehicles				LIMIT	\$
	<input type="checkbox"/> Scheduled Autos				BODILY INJURY - PER PERSON	\$
	<input type="checkbox"/> Hired Autos				BODILY INJURY - PER ACCOUNT	\$
	<input type="checkbox"/> Non-Owned Autos				PROPERTY DAMAGE	\$
	EXCESS LIABILITY				EACH OCCURRENCE	\$
	<input type="checkbox"/> Umbrella Form				AGGREGATE	\$
	WORKERS COMPENSATION AND EMPLOYER'S LIABILITY				STATUTORY	STATUTORY
	<input type="checkbox"/> Other Than Umbrella Form				EACH ACCIDENT	\$
					DISEASE POLICY LIMIT	\$
					DISEASE - EACH EMPLOYEE	\$
	OTHER					

SAMPLE

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/RESTRICTIONS/SPECIAL ITEMS

SHOW NAME & DATES INCLUDING MOVE-IN AND MOVE-OUT
SHOW LOCATION

Contractual Liability covers all written and oral contracts between the insured and the (facility name)

The General Liability and Excess Liability policies name the (facility name) it's officers, agents and employees as additional insureds and provide for severability of interest (cross liability) between the named insured(s) and the (facility name)

CERTIFICATE HOLDER

SHOW VENUE NAME & GS EVENTS

250 Parkway Drive, Suite 270
 Lincolnshire, IL 60069

Certificate For
 Contract Number
 License Type
 Purchase Order Number
 Official Publication Number
 Lease

Cancellation

NOTWITHSTANDING THE EXPIRATION DATES SET FORTH IN THIS CERTIFICATE, SHOULD ANY OF THE HEREIN DESCRIBED POLICIES BE CANCELLED, CHANGED, OR NOT RENEWED, THE ISSUING COMPANY WILL MAIL 30 DAYS

WRITTEN NOTICE BY REGISTERED MAIL TO THE CERTIFICATE HOLDER NAMED TO THE LEFT

ISSUING REPRESENTATIVE CARRIES ERRORS AND OMISSIONS COVERAGE

YES NO

AUTHORIZED REPRESENTATIVE _____



Manufacturer Consent Form - Greensboro

2015

_____ is hereby authorized to display the brands listed below in the 2015 North Carolina RV & Camping Show located in Greensboro for the period of _____ through _____. This dealership has a current up-to-date dealer agreement to represent the product lines listed below through the date of the show:

_____ Yes _____ No

Permission is or has been given for (_____) other dealers to display some or all of these same brands during the same time period indicated.

MANUFACTURER _____

Authorized Sales Rep (print) _____

Authorized Sales Rep (signature) _____

Brand Names

1. _____

6. _____

2. _____

7. _____

3. _____

8. _____

4. _____

9. _____

5. _____

10. _____

Dealership Rep _____ Date _____

Received by GS Events:

Name _____ Date _____

Please email completed form to atedesco@goodsamfamily.com ASAP



GREENSBORO COLISEUM COMPLEX

EXPRESS UTILITIES ORDER FORM

FLOOR RATE PRICES APPLY TO ORDERS RECEIVED AT MOVE-IN

WE CANNOT GUARANTEE SERVICE PRIOR TO SHOW OPENING ON LATE REQUESTS

EXHIBITORS MUST SUBMIT COMPLETED FORM. THE COLISEUM DOES NOT ACCEPT PHONE ORDERS FOR UTILITY SERVICE.

Name of Event _____ Event Date _____ Booth # _____

Firm Name _____ Telephone _____

Address _____ City _____ State _____ Zip _____

Authorized by (signature required) _____ Print Name _____ Date _____

Please send check or money order, or charge to your American Express or other credit card. Fax credit card orders to 336-218-5537.

American Express or Other Card # _____ Exp. Date _____

ELECTRICITY	Quantity	Advance Rate		TOTAL
120 Volt-20 Amp Standard Drop Cord w/Duplex Receptacle		\$ 50.00		

Telephone service can be provided for local service only or with long distance capability. Telephone service includes hook-up and telephone set in your designated area for the duration of the event. The telephone is the property of the Greensboro Coliseum Complex and must be returned to the services area before the end of exhibitor move-out. Failure to return the phone will result in an additional charge.

TELEPHONE SERVICE	Quantity	Advance Rate		TOTAL
Telephone service with local calls only (includes toll free service)		\$ 150.00		
Telephone service with long distance calls**		\$ 300.00		

** The cost for long distance service includes a deposit of \$150.00. A per minute fee is charged against this deposit. Any amount below the \$150.00 deposit will be refunded to the client. Any charges exceeding the \$150.00 will be an additional charge to the client.

WATER SERVICE	Quantity	Advance Rate		TOTAL
Constant Flow & Drainage-1/2" line includes standard water hose				
Per Connection		\$ 125.00		

ONE TIME WATER FILL & DRAIN	Quantity	Advance Rate	Floor Rate	TOTAL
THIS IS FOR WATER ONLY. NO HAZARDOUS CHEMICALS				
1st Connection		\$ 90.00	\$ 105.00	

GRAND TOTAL: _____

Check or money order to include late charges if applicable. Services will not be installed until payment is received. NO EXCEPTIONS PLEASE.

* ALL FLOOR RATES (DAY OF MOVE-IN OR SHOW) ARE A 40% INCREASE
RULES AND REGULATIONS ARE ON THE BACK OF THIS FORM
MAKE CHECKS PAYABLE & RETURN TO: GREENSBORO COLISEUM COMPLEX
TECHNICAL INQUIRIES CALL (336) 373-7457 / BILLING INQUIRIES CALL (336) 373-7492

US Postal Service Address
PO Box 5447
Greensboro NCC 27435

Fax: 336-218-5537

Fed Ex/UPS/Courier Delivery Address
1921 W. Lee Street
Greensboro NC 27403

CONDITIONS AND REGULATIONS

1. Wall column and permanent building utility outlets are not part of booth space and are not to be used by exhibitors unless specified otherwise. Under no circumstances shall anyone other than "house personnel" make service connections.
2. All equipment must comply with all federal, state and local safety codes.
3. Claims will not be considered unless filed by exhibitor prior to close of show.
4. Prices are based on current wage rates and are subject to change without notice.
5. All material and equipment furnished by the Greensboro Coliseum Complex for this service shall remain the Greensboro Coliseum Complex's property and shall be removed only by the Greensboro Coliseum Complex at the close of the show.
6. Greensboro Coliseum Complex personnel are authorized to cut floor coverings to permit installation of service.
7. Rates quoted for all connections cover only the bringing of service to the booth in the most convenient manner and do not include connecting equipment or special equipment to all work performed within booth will be charged on a time and material basis.
8. Credit will not be given for services installed and not used.
9. Orders must be received a minimum of ten (10) days prior to exhibitors arrival for move-in to qualify for advance rate.
10. Payment must accompany order. No exceptions please.
11. Notice of cancellations must be received prior to schedule move-in, in order to receive credit.
12. Service outlet size will be determined by volume required.
13. All equipment must be properly tagged as to intended outlet and pressure and volume requirement.
14. A separate connection fee will be paid for each piece of equipment using connected service, connected direct or otherwise.
15. If air and water pressure are critical, it is recommended that the exhibitor supply a pressure regulator. The Greensboro Coliseum Complex can not guarantee minimum and maximum pressure.



GREENSBORO COLISEUM COMPLEX INTERNET SERVICE ORDER FORM

Name of Event _____ Event Date _____ Booth # _____

Firm Name _____

Telephone # _____ Fax # _____ E-mail Address _____

Address _____

City _____ State _____ Zip _____

Please send a check or money order or charge to your American Express or other credit card:

AMEX or Other Card # _____ Exp. Date _____

Authorized Signature _____

HIGH SPEED INTERNET SERVICE provided by <i>Road-Runner</i>	Quantity	Rate	TOTAL
Internet Modem Connections (1.5 Mbps x 256 Kbps)		\$135.00 / Event	\$

Due to advances in technology, The Greensboro Coliseum Complex is no longer accepting advance orders for wireless internet service.

Wireless internet service can easily be ordered on site during your event with a valid credit card directly through Time Warner Cable. Once on site, simply open your browser to the Time Warner Cable website for detailed instructions and ordering information. The broadband wireless internet service is provided through Time Warner Cablevision Business Class Services of Greensboro, North Carolina. Service provided is the Road-Runner brand by Time Warner. Cost of wireless service (1.5 mbps X 256) is \$10 for the day (ending at 11:59 pm). Please note wireless internet service cannot be used for video or photographic streaming purposes.

Internet modem service is provided through Time Warner Cablevision Business Class Services of Greensboro, North Carolina. Service provided is the Road-Runner brand by Time-Warner. Technical assistance with initial connection and configuration will be provided by Time Warner or Coliseum staff representatives at a scheduled time during the event move-in hours. Please see the minimum system requirements listed below. Please review conditions and regulations attached for further information. Call 336-373-7492 for more information.

MINIMUM REQUIREMENTS	
OS	Windows 98 or newer
Processor	Pentium-Class 133 Mhz or greater
Memory (RAM)	Minimum 32 MB however 64 MB is recommended
Available Hard Drive Space	Minimum 110 MB however 150 MB is recommended
Network Capability	Ethernet card with RJ45 connector, or open slot & free compatible IRQ, or open USB port
Other	CD-ROM drive required, sound card and speakers recommended. SVGA or XGA graphics card recommended.

Full payment must accompany this order form, which should be returned to the address below.
NO EXCEPTIONS PLEASE.

For billing inquiries please call 336-373-7492.

Orders must be placed no later than 5 working days prior to exhibitor move-in to insure service.

Greensboro Coliseum cannot guarantee service if orders are received after this deadline.

Wireless connections can be ordered in advance or by purchasing through web browser while on-site.

For technical questions, please contact Road Runner Business Class at 1-888-640-5042 or visit the
Road Runner Business Class website: www.triadbusinessclass.com

Please make checks payable and return to:

Greensboro Coliseum Complex

US Postal Service Address

PO Box 5447

Greensboro, NC 27435-5447

Fed Ex / UPS / Courier Delivery Address

1921 W. Lee Street

Greensboro, NC 27403

Fax: 336-218-5537

CONDITIONS AND REGULATIONS

1. Wall column and permanent building utility outlets are not part of booth space and are not to be used by exhibitors unless specified otherwise. Under no circumstances shall anyone other than "house personnel" make service connections.
2. All equipment must comply with all federal, state and local safety codes.
3. Claims will not be considered unless filed by exhibitor prior to close of show.
4. Prices are based on current wage rates and are subject to change without notice.
5. All material and equipment furnished by the Greensboro Coliseum Complex for this service shall remain the Greensboro Coliseum Complex's property and shall be removed only by GCC staff at the close of the show.
6. Greensboro Coliseum Complex personnel are authorized to cut floor coverings to permit installation of service.
7. Orders must be received a minimum of ten (10) days prior to exhibitors move-in to qualify for advance rate(s).
8. Payment must accompany all pre-orders. No exceptions please.
9. Notice of cancellations and/or requested refunds must be received prior to scheduled event move-in dates. Equipment or services provided to a booth will be charged regardless if the purchaser uses the service or the service goes un-used.
10. All connection equipment and software is provided by Time-Warner Business Class Services and is branded as Road Runner Service.
11. A separate connection fee will be paid for each piece of equipment utilizing wired services, connected directly or otherwise.
12. Rates quoted for modem internet connections include delivering the internet service to the exhibitor booth or designated location in the most convenient manner and include connecting equipment to purchaser's computer(s) based on specifications outlined on page 1.
13. The internet service provided includes delivering a service to the computer and opening of the browser. The reconfiguration of computers so that purchasers can achieve a connection through a corporate firewall or other restriction is not the responsibility of Time-Warner or the Greensboro Coliseum.
14. The Greensboro Coliseum Complex or Time Warner Cablevision is not responsible for any re-configuration after the show concludes.
15. Purchasers are not permitted to visit pornographic or illegal websites including gambling websites while on the Coliseum property.
16. All wireless connections must be in specific wireless zones which include SEC exhibition halls and Coliseum press rooms. SEC Meeting rooms are NOT covered by wireless services.
17. Wireless purchasers are responsible for providing their own wireless air cards to receive the wireless signal.
18. Photographers are not permitted to transmit photos on the wireless broadband network. All photographers should procure a wired modem connection.
19. Broadband wireless internet service is sold in advance or purchasers can simply open their computers and gain the wireless broadband connection and pay by credit card through the browser on a daily basis.
20. Internet Services are provided 7 am to 11:59 pm daily. Please call 336-373-7422 for more information.

**OFFICIAL SERVICE
CONTRACTOR**

Information and Order Forms



Mailing Address:
P. O. Box 49837
Greensboro, NC 27419

Street Address:
121 North Chimney Rock Road
Greensboro, NC 27409

Phone: (336) 315-5225
Fax: (336) 315-5220

www.hollins-expo.com

**26th Annual NC RV
& Camping Show
Greensboro
February 13-15, 2015**

Greensboro Coliseum
Special Events Center
Greensboro, North Carolina

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Mailing Address:
P. O. Box 49837
Greensboro, NC 27419

Street Address:
121 N. Chimney Rock Rd.
Greensboro, NC 27409

Phone: (336) 315-5225

Fax: (336) 315-5220

GENERAL INFORMATION

Hollins Exposition Services is pleased to have been selected as the Official Service Contractor for the 26th Annual North Carolina RV & Camping Show - Greensboro. We recognize that your participation in this event is a vital part of your firm's marketing program. Be assured we will do everything possible to insure a profitable and rewarding experience.

SERVICE FORMS: We are enclosing our service order forms for your information, completion and response. Your immediate attention to and return of the appropriate forms, to the address shown on each, will insure the best service and lowest cost to you. Orders placed at the show will be honored on a limited basis and contingent upon the availability of specific furnishings and equipment.

TAX: Tax (6.75%) will be added to all rentals and materials. If you are a non-profit organization, federal tax exempt organization or tax exempt in the state of North Carolina, a copy of your exemption certificate must accompany your order; otherwise, we must add tax.

DISCOUNT RATES: To qualify for Discount Rates, we must receive your order with full payment by February 6, 2015, unless otherwise indicated. Orders received after February 6th, orders without payment and orders placed at the show will be processed at Standard Rates.

PAYMENT POLICY: All orders placed with Hollins Exposition Services are subject to the terms and conditions as set forth on the enclosed "Payment Policy and Credit Card Charge Authorization Form". Completed and signed Authorization Form must accompany your order. Please Note: You may choose to pay by check drawn on a U. S. Funds Account, MasterCard, VISA, or American Express; however, we require your credit card authorization to be on file with Hollins Exposition Services. PURCHASE ORDERS ARE NOT CONSIDERED PAYMENT.

QUESTIONS AND ADJUSTMENTS: Concerns about a possible discrepancy in items ordered versus items received as well as complaints or questions about services must be reported to the Hollins Service Desk on the show floor. Every effort will be made to immediately resolve issues on site and make appropriate adjustments to your account. Credits and/or adjustments will NOT be made after the close of the show. Some items, services and labor are subject to cancellation fees. Refer to each order form for details.

ASSISTANCE IN PLANNING: Analyze your exhibit needs as they relate to furnishings and services offered in this service planner. If you require assistance in planning your exhibit, please call our office for suggestions on how to make your booth space more functional and attractive.

PLEASE NOTE: No signs, merchandise or any other items are to be pinned, stapled or otherwise attached to any material or equipment provided by Hollins Exposition Services. Exhibitors shall be responsible for any damage or loss of any rented materials from the time they are placed on the show floor until they are returned to Hollins Exposition Services.

We sincerely look forward to being of service to you and your firm. If you have any questions regarding the enclosed information, please feel free to contact our Exhibitor Services Department at (voice) 336-315-5225, (fax) 336-315-5220, or (e-mail) greensboro@hollins-expo.com.

HOLLINS EXPOSITION SERVICES
Exhibitor Services



Mailing Address:
P. O. Box 49837
Greensboro, NC 27419
Phone: (336) 315-5225

Street Address:
121 N. Chimney Rock Rd.
Greensboro, NC 27409
Fax: (336) 315-5220

IMPORTANT NOTICE

**SIGNED AUTHORIZATION FORM
MUST ACCOMPANY YOUR ORDER.**

PAYMENT POLICY AND CREDIT CARD CHARGE AUTHORIZATION FORM

PAYMENT POLICY

We require your credit card authorization to be on file with Hollins Exposition Services.

Payment may be made by check drawn on a U.S. Funds Account, MasterCard, VISA or American Express; however, *we require your credit card authorization to be on file with Hollins Exposition Services.*

For your convenience, *we will use this authorization to charge your credit card for any additional amounts incurred as a result of show site orders placed by your representative for this event.*

- ADVANCE ORDERS: For your order to be processed, and to receive Discount Rates, full payment must accompany your order.
- SHOW SITE ORDERS: Show site orders will be subject to Standard Rates and processed only with full payment when placed.
- SHIPPING FREIGHT AND/OR ORDERING RIGGING LABOR OR INSTALLATION/ DISMANTLE LABOR: Prior to the close of the show, an invoice will be prepared and delivered to your booth. Unless you have corrections that are brought to our attention at the Service Desk, or choose to pay your invoice by check, your order will be processed for payment on your credit card. NOTE: If rigging or dismantle labor is needed on move-out, these charges will be put on your credit card and your copy of the receipt and invoice will be mailed to you within (10) days of the close of the show.

CREDIT CARD AUTHORIZATION			(Information Must Be Provided)			EXPIRATION DATE																						
<input type="checkbox"/> MasterCard <input type="checkbox"/> VISA <input type="checkbox"/> American Express																												
Account Number						<input type="checkbox"/> Corporate <input type="checkbox"/> Personal																						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>																										X		
PRINT CARDHOLDER NAME						SIGNATURE OF CARDHOLDER																						

UNPAID BALANCES - Should there be any unpaid balance after the close of the show, terms will be net, due and payable upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18%. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received by HOLLINS EXPOSITION SERVICES shall be either applied to reduce the principle unpaid balance or refunded to the exhibitor. This Payment Policy agreement shall be governed by and construed in accordance with the LAWS OF THE STATE OF VIRGINIA.

Calculation of Orders	PURCHASE ORDER IS NOT CONSIDERED PAYMENT.	TOTAL
Furnishings and Carpet		\$
Other Hollins Services (Specify)		\$
Other Hollins Services (Specify)		\$
Other Hollins Services (Specify)		\$
Other Hollins Services (Specify)		\$
Other Hollins Services (Specify)		\$

FULL PAYMENT in U.S. funds drawn on a U.S. Bank \$

To simplify payment, send one check payable to Hollins Exposition Services for your entire order or note the amount to be charged to your credit card.

Charge my credit card in the amount of \$

Check No. Date In the amount of \$

ALL EXHIBITORS MUST FILL OUT COMPLETE INFORMATION BELOW: PLEASE TYPE OR PRINT

NAME OF EVENT 26th Annual North Carolina RV & Camping Show - Greensboro

EXHIBITING FIRM _____ BOOTH NO. _____

ADDRESS _____

CITY AND STATE _____ ZIP CODE _____

AUTHORIZED BY _____ X _____
(Please Type or Print) (Signature)

TELEPHONE NO. _____ DATE _____



Mailing Address:
P. O. Box 49837
Greensboro, NC 27419
Phone: (336) 315-5225

Street Address:
121 N. Chimney Rock Rd.
Greensboro, NC 27409
Fax: (336) 315-5220

ORDER FORM FOR FURNISHINGS AND CARPET

**Deadline Date For Discount Rate
February 6, 2015**

Orders will be entered as checked below. Charges include placing in booth ready for use. Equipment is on a rental basis. Mail one copy to us at the address above. Retain a copy for your files. CANCELLATION POLICY: Items cancelled will be charged 50% of original price after move-in begins and 100% of original price after installation. Custom Cut Carpet cancelled after being cut will be charged 100% of original price.

SEATING

Quantity		Discount Rate	Standard Rate
_____	Molded Plastic Folding Chair	\$17.00	\$22.10
_____	Upholstered Arm Chair	25.00	32.50
_____	Upholstered Stool (30" High)	27.00	35.10

ACCESSORIES

_____	Pedestal Table (White Laminate Top) (30" Round x 30" High)	\$25.00	\$32.50
_____	(30" Round x 42" High)	30.00	39.00
_____	(36" Round x 30" High)	30.00	39.00
_____	(36" Round x 42" High)	35.00	45.50
_____	Cocktail Table (White Laminate Top) (24" Round x 18" High)	28.00	36.40
_____	Cocktail Table (White Laminate Top) (36"L x 20"W x 15" High)	28.00	36.40
_____	Coat Tree	24.00	31.20
_____	Wastebasket	10.00	13.00
_____	Tripod Floor Easel	15.00	19.50

DISPLAY PANELS

_____	Perforated Board (Pegboard) (4' x 8' Double Sided / Vertical)	\$75.00	\$97.50
_____	(4' x 8' Double Sided / Horizontal)		
_____	Tackboard Display Panel (4' x 8' Double Sided / Vertical)	75.00	97.50
_____	(4' x 8' Double Sided / Horizontal)		
_____	Chrome Wire Grid Display Panel (2 - 2' x 6' Sections)	50.00	65.00

CARPET

Price includes installation and taping front edge.

_____	9' x 10' Carpet	\$65.00	\$ 84.50
_____	9' x 20' Carpet	130.00	169.00
_____	9' x 30' Carpet	195.00	253.50
_____	9' x 40' Carpet	260.00	338.00
____ ft. x ____ ft.	Custom Cut Carpet - per sq. ft.	1.40	1.82
____ ft. x ____ ft.	Carpet Padding - per sq. ft.	.65	.85
____ ft. x ____ ft.	Visqueen Covering - per sq. ft.	.40	.52
____ ft.	Additional Taping - per linear ft.	.80	1.04

Carpet Color Preferred:

Red Blue Seafoam Silver Gray Hunter Green Black

SPECIAL DRAPERY

_____	Linear Feet of 8' High Drapery	\$4.00/LF	\$5.20/LF
_____	Linear Feet of 3' High Drapery	\$2.00/LF	2.60/LF

PAYMENT POLICY: We require your credit card authorization to be on file with Hollins Exposition Services. Payment in full, including tax, must accompany your order to qualify for Discount Rates. Payment may be made by check drawn on a U.S. Funds Account, MasterCard, VISA or American Express, and is subject to the terms and conditions as set forth on the enclosed "Payment Policy and Credit Card Charge Authorization Form". Completed and signed Authorization Form must accompany your order.

NAME OF EVENT 26th Annual North Carolina RV & Camping Show - Greensboro

PLEASE TYPE OR PRINT

NAME OF FIRM _____ BOOTH NO. _____

CARE OF _____
(If Other Than Exhibiting Firm)

ADDRESS _____
(Street) (P.O. Box) (City) (State) (Zip)

ORDERED BY _____ X _____
(Please Type or Print) (Signature)

PHONE (____) _____ DATE _____

WOOD DISPLAY TABLES & DRAPING

Quantity		Discount Rate	Standard Rate
_____	<u>Standard Height (30" High)</u>		
_____	2' x 4' Table - Draped	\$40.00	\$52.00
_____	2' x 4' Table - No Drape	24.00	31.20
_____	2' x 6' Table - Draped	45.00	58.50
_____	2' x 6' Table - No Drape	28.00	36.40
_____	2' x 8' Table - Draped	50.00	65.00
_____	2' x 8' Table - No Drape	32.00	41.60
_____	Drape Exhibitor Table	20.00	26.00
_____	<u>Counter Height (42" High)</u>		
_____	2' x 4' Table - Draped	\$50.00	\$65.00
_____	2' x 4' Table - No Drape	32.00	41.60
_____	2' x 6' Table - Draped	55.00	71.50
_____	2' x 6' Table - No Drape	36.00	46.80
_____	2' x 8' Table - Draped	60.00	78.00
_____	2' x 8' Table - No Drape	40.00	52.00
_____	Drape Exhibitor Table	25.00	32.50

Draping Color Preferred:

Red Blue Hunter Green Gold White Black Burgundy
 Silver Gray Seafoam Beige Plum

Note: Draping includes white vinyl top and pleated skirting on three sides. *

* Optional 4th side draped: _____ ft. @ \$2.50 per linear ft. = _____

WOOD TABLE TOP RISERS & DRAPING

_____	1' x 4' Table Top Riser 12" High		
_____	Riser - Draped	\$25.00	\$32.50
_____	Riser - No Drape	12.50	16.25
_____	1' x 6' Table Top Riser 12" High		
_____	Riser - Draped	30.00	39.00
_____	Riser - No Drape	15.00	19.50

Draping: White Only

SUB TOTAL \$	_____
6.75% Sales Tax \$	_____
TOTAL \$	_____