

Powersports, RV, Boat Show & Sale
Minneapolis Convention Center - Halls D & E
Minneapolis, Minnesota
November 21-23, 2008

Dear Exhibitor:

Brede Exposition Services is pleased to have been selected as the Official Service Contractor for the upcoming **Powersports, RV, Boat Show & Sale**. We recognize that your participation in this event is a vital part of your firm's marketing program, and we want to do everything possible to make it profitable and rewarding for you.

Included in this service kit are forms for ordering various services and equipment. The Brede forms are to be returned to our office, the others to the specific contractors who are providing the services. Please analyze and submit your order forms as early as possible to take advantage of our discount pricing.

Please refer to the enclosed "GENERAL INFORMATION" sheet for vital facts and information about this event. If you have any additional questions about Brede's services, please do not hesitate to call or e-mail Customer Service at bsnider@brede.com

A Brede Service Desk will be maintained in the exhibit area during exhibitor move-in to answer your questions and assist with any last minute requirements.

GENERAL INFORMATION

BREDE CUSTOMER SERVICE

- **Bobbi Snider** • Direct (612) 378-6516 • Fax (612) 331-8380 • e-mail: bsnider@brede.com
- Office Hours: 8:00 AM - 4:30 PM (central time)
- Questions regarding table & drape, booth furnishings, carpet, labor, material handling, Brede rental exhibits, signs, hanging signs, booth cleaning, and forklift.
- No telephone orders accepted; please fax your order and credit card information to Brede.

ASSOCIATION CONTACT

- **Laurie Hallowell** • (763) 383-4400

EACH BOOTH INCLUDES

- Appropriate draping
- (1) one-line booth ID sign with booth number

SHOW COLORS

- Blue & White

MATERIAL HANDLING

- All shipments received at the warehouse after **NOVEMBER 10, 2008** are subject to additional late shipment charges.
- **A credit card is required for Material Handling Services.** Please complete on the "Recap of Services" form.
- Refer to the Estimated Material Handling Order Form for shipping addresses.
- **A Brede Bill of Lading is required for all outbound shipments.** Please turn in at the Brede Service Desk on show site.
- Exhibitors are urged to carry ALL-RISK INSURANCE to protect against damage, loss and all other hazards, from the time materials leave place of origin until they are returned after the show. This can usually be done by riders to existing policies. Please read our Limits of Liability.

INSTALLATION & DISMANTLE INFORMATION

- | | | | | | |
|-----------------------|-----------|---------------|-----------|---|-----------|
| • Exhibitor Move-In: | Wednesday | November 19th | 9:00 a.m. | ~ | 5:00 p.m. |
| | Thursday | November 20th | 9:00 a.m. | ~ | 5:00 p.m. |
| • Exhibitor Move-Out: | Sunday | November 23rd | 4:00 p.m. | ~ | 9:00 p.m. |
| | Monday | November 24th | 8:00 a.m. | ~ | 12 Noon |

ADDITIONAL RENTAL OPTIONS

- **Colleen Brandt** • BREDE / EXHIBITS PLUS • (612) 378-6570 for questions regarding modular display units and custom furniture.

BOOTH UTILITIES & ADDITIONAL SERVICES

- For electrical, telephone, cleaning, gas/plumbing/air, photography, floral and audio visual please contact the individual contractors.

EXHIBITOR SAFETY

- Standing on chairs, tables or other rental furniture is prohibited. Brede will not be responsible for injuries caused by improper use of furniture. If assistance is required, please order Labor on the Labor Order Form.

PAYMENT & PRICING POLICIES

Please make your Show Site Representative aware of the following policies:

DISCOUNT & STANDARD PRICING

- To take advantage of discount pricing, orders must be received, with payment in full, no later than the following dates:
Rentals & Signs **NOVEMBER 6, 2008**
- Orders received, with payment in full, AFTER deadline dates, will be invoiced at "Standard-Floor" pricing.
Advance to Warehouse Discount **NOVEMBER 10, 2008**

PAYMENT SCHEDULE

- Orders received without full payment or credit card information will not be processed.
- A credit card on file is required when using Brede Exposition Services.
- All charges must be paid prior to close of show.

METHOD OF PAYMENT

- For your convenience, we accept cash, checks and money orders drawn on U.S. banks in U.S. funds, VISA, MasterCard and American Express.
- Purchase orders are not considered payment; therefore, a check or credit card is required.

CANCELLATION & ADJUSTMENTS

- Cancellations are invoiced at 50% of original price, unless noted on order sheet.
- No adjustments will be made after close of the show.

TAX EXEMPTION

- If tax exempt, a copy of your tax exempt certificate must accompany your order. This is not a resale certificate.
- No adjustments for tax exempt status will be made after close of the show.

THIRD PARTY PAYMENT BILLING

- To qualify for third party billing, both parties must complete and sign Brede's Third Party Payment Policy
- The exhibiting company is ultimately responsible for the payment of all charges. If no arrangements are made for payment of invoice(s) by the third party prior to the last day of the show, charges will revert back to the exhibitor. See Third Party Payment Policy form.

MISCELLANEOUS

- Rental items not ordered, yet found in booths, are invoiced at "Standard-Floor" pricing.
- All prices are in U.S. dollars (\$).
- All rental items are subject to applicable taxes.
- All rental items remain the property of Brede Exposition Services.

RECAP OF SERVICES ORDERED / BILLING AUTHORIZATION

This form must be returned to Brede with your completed order forms and payment in full.

BOOTH #

TABLE & DRAPE ORDER.....	\$ _____
BOOTH FURNISHINGS ORDER.....	\$ _____
CARPET ORDER.....	\$ _____
PERFBOARD ORDER.....	\$ _____
SIGN ORDER.....	\$ _____
ESTIMATED MATERIAL HANDLING ORDER.....	\$ _____
LABOR ORDER.....	\$ _____
FORKLIFT ORDER - BOOTH WORK ONLY.....	\$ _____
HANGING SIGN ORDER.....	\$ _____
BREDE RENTAL EXHIBITS ORDER.....	\$ _____
TOTAL ESTIMATED CHARGES.....	\$ _____

Please check here if you are tax exempt and include a copy of your exemption certificate.
 No adjustments for tax exempt status will be made after close of the show.

PAYMENT METHOD

Our Federal ID # is 41-0163660

CREDIT CARD INFORMATION • CREDIT CARD IS REQUIRED FOR SERVICES RENDERED:

I authorize Brede Exposition Services to charge any additional amounts incurred by me or my show representative, including material handling and labor charges. If credit card is declined, Standard - Floor pricing prevails and a \$30.00 service charge will be added.

Cardholder's Name _____ Cardholder's Signature _____

Cardholder's Address _____ City _____ State _____ Zip _____

Visa MC AmEx

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Exp. Date

--	--	--	--

ENCLOSED CHECK OR MONEY ORDER PAYABLE TO BREDE EXPOSITION SERVICES :

Check Number _____ Dated _____ In the Amount of \$ _____

Note: International checks must be drawn on a U.S. bank, U.S. funds account only - processing fee \$30.00

Please put show name & booth number on all payments.

Purchase Orders are not considered payment, therefore, a check or credit card is required.

PLEASE BE AWARE OF OUR PAYMENT AND PRICING POLICIES.
ALL CHARGES MUST BE PAID PRIOR TO THE CLOSE OF THE SHOW.
 Orders received without full payment or credit card information will not be processed.
A CREDIT CARD IS REQUIRED WHEN USING BREDE EXPOSITION SERVICES.

PLEASE FILL OUT THE INFORMATION BELOW ON EACH ORDER SHEET.

Job # 2593

Company Name _____ Contact Person _____ Booth No. _____

Address _____ City/State _____ Zip _____

Phone () _____ Fax () _____ e-mail address _____

TABLE & DRAPE ORDER FORM

DRAPE COLORS: *Beige, Black, Blue, Brown, Burgundy, Forest Green, Gold, Grey, Light Green, Mauve, Orange, Red, Teal and White*
 (If no color is selected, show colors prevail.)

QTY	Color options may be limited when ordering on site, based on availability.	DISCOUNT PRICE	STANDARD PRICE <small>(late order)</small>	TOTAL
<u>30" EXPO DISPLAY TABLES ~ DRAPED</u> (30" high with white vinyl top)				
_____	4' X 2' DRAPED TABLE Color: _____	\$ 88.00	\$ 114.50	\$ _____
_____	6' X 2' DRAPED TABLE Color: _____	\$ 100.00	\$ 130.00	\$ _____
_____	8' X 2' DRAPED TABLE Color: _____	\$ 112.75	\$ 146.50	\$ _____
_____	FOURTH SIDE DRAPING ___4' X 2' ___6' X 2' ___8' X 2'	\$ 43.75	\$ 57.00	\$ _____
<u>42" EXPO DISPLAY COUNTERS ~ DRAPED</u> (42" high with white vinyl top)				
_____	4' X 2' DRAPED COUNTER Color: _____	\$ 97.25	\$ 126.50	\$ _____
_____	6' X 2' DRAPED COUNTER Color: _____	\$ 107.75	\$ 140.00	\$ _____
_____	8' X 2' DRAPED COUNTER Color: _____	\$ 119.50	\$ 155.25	\$ _____
_____	FOURTH SIDE DRAPING ___4' X 2' ___6' X 2' ___8' X 2'	\$ 43.75	\$ 57.00	\$ _____
<u>EXPO TABLE RISERS ~ DRAPED</u> (12" high with white vinyl drape)				
_____	4' X 12" DRAPED RISER	\$ 41.75	\$ 54.25	\$ _____
_____	6' X 12" DRAPED RISER	\$ 58.25	\$ 75.75	\$ _____
_____	8' X 12" DRAPED RISER	\$ 76.00	\$ 99.00	\$ _____
<u>30" EXPO DISPLAY TABLES ~ UNDRAPED</u> (30" high with white vinyl top)				
_____	4' X 2' UNDRAPED TABLE	\$ 38.50	\$ 50.00	\$ _____
_____	6' X 2' UNDRAPED TABLE	\$ 41.25	\$ 53.75	\$ _____
_____	8' X 2' UNDRAPED TABLE	\$ 44.00	\$ 57.25	\$ _____
<u>42" EXPO DISPLAY COUNTERS ~ UNDRAPED</u> (42" high with white vinyl top)				
_____	4' X 2' UNDRAPED COUNTER	\$ 41.50	\$ 54.00	\$ _____
_____	6' X 2' UNDRAPED COUNTER	\$ 44.75	\$ 58.25	\$ _____
_____	8' X 2' UNDRAPED COUNTER	\$ 48.50	\$ 63.00	\$ _____
<u>EXPO SPECIAL DRAPING</u> (Other than provided booth draping)				
_____	3' HIGH/PER LINEAR FOOT Color: _____	\$ 13.75	\$ 17.75	\$ _____
_____	8' HIGH/PER LINEAR FOOT Color: _____	\$ 15.75	\$ 20.50	\$ _____

PLEASE NOTE:

- Orders cancelled prior to move-in will be charged 50% of the original price.
- Orders cancelled after move-in begins will be charged 100% of the original price.

TO RECEIVE THE DISCOUNT PRICE, ALL ORDERS WITH PAYMENT IN FULL, MUST BE RECEIVED IN OUR OFFICE BY:

NOVEMBER 6, 2008

ORDERS RECEIVED AFTER THIS DATE WILL BE CHARGED THE STANDARD PRICE.

Sub Total \$ _____

7.40% Sales Tax \$ _____

Total Amount Due \$ _____

PLEASE BE AWARE OF OUR PAYMENT AND PRICING POLICIES.
 Orders received without full payment or credit card information will not be processed.
 A CREDIT CARD IS REQUIRED WHEN USING BREDE EXPOSITION SERVICES.

PLEASE FILL OUT THE INFORMATION BELOW ON EACH ORDER SHEET.

Job # 2593
















Company Name _____ Contact Person _____ Booth No. _____

Address _____ City/State _____ Zip _____

Phone () _____ Fax () _____ e-mail address _____

MAIL OR FAX TO: Brede Exposition Services • 2211 Broadway St. N.E. • Minneapolis, MN 55413-1782
 (612) 378-6516 • Fax (612) 331-8380 • email: bsnider@brede.com

BOOTH FURNISHINGS ORDER FORM

QTY			DISCOUNT PRICE	STANDARD PRICE <small>(late order)</small>	TOTAL
_____		Padded Side Chair - Grey Fabric	\$ 44.00	\$ 57.25	\$ _____
_____		Padded Arm Chair - Grey Fabric	\$ 52.00	\$ 67.75	\$ _____
_____		Upholstered Arm Chair - Grey Fabric	\$ 74.50	\$ 96.75	\$ _____
_____		Counter Stool with Back - Grey Fabric	\$ 80.50	\$ 104.75	\$ _____
_____		Round Pedestal Table 30" high	\$ 77.25	\$ 104.50	\$ _____
_____		Round Pedestal Table 42" high	\$ 89.25	\$ 117.00	\$ _____
_____		Coffee Table 2' x 3'	\$ 54.50	\$ 70.75	\$ _____
_____		Waste Basket	\$ 20.25	\$ 26.25	\$ _____
_____		Bag Rack	\$ 47.75	\$ 62.00	\$ _____
_____		Floor Easel	\$ 31.50	\$ 41.00	\$ _____
_____		Sign Stand - 22" x 28"	\$ 68.75	\$ 89.50	\$ _____
_____		Coat Tree	\$ 30.00	\$ 39.00	\$ _____
_____		Garment Rack	\$ 52.00	\$ 67.75	\$ _____
_____		Showcase - 72" <small>(Full View - without locks)</small>	\$ 410.25	\$ 533.25	\$ _____
_____		Tackboard 4 x 8 (Horizontal) <small>(All tackboards are double-sided)</small>	\$ 108.75	\$ 141.25	\$ _____

PLEASE NOTE:

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- Orders cancelled after move-in begins will be charged 100% of the original price.

TO RECEIVE THE DISCOUNT PRICE, ALL ORDERS WITH PAYMENT IN FULL, MUST BE RECEIVED IN OUR OFFICE BY:
NOVEMBER 6, 2008

ORDERS RECEIVED AFTER THIS DATE WILL BE CHARGED THE STANDARD PRICE.

Sub Total \$ _____
 7.40% Sales Tax \$ _____
Total Amount Due \$ _____

PLEASE BE AWARE OF OUR PAYMENT AND PRICING POLICIES.
 Orders received without full payment or credit card information will not be processed.
 A CREDIT CARD IS REQUIRED WHEN USING BREDE EXPOSITION SERVICES.

Job # 2593

PLEASE FILL OUT THE INFORMATION BELOW ON EACH ORDER SHEET.

Company Name _____ Contact Person _____ Booth No. _____
 Address _____ City/State _____ Zip _____
 Phone () _____ Fax () _____ e-mail address _____

CARPET ORDER FORM

CARPET COLORS: *Black, Blue, Burgundy, Forest Green, Light Grey and Red* (If no color is selected, show colors prevail.)

• Color options may be limited when ordering on site, based on availability.

QTY	<u>STANDARD EXPO CARPETING</u> <small>(includes taping on front edge)</small>	DISCOUNT PRICE	STANDARD PRICE <small>(late order)</small>	TOTAL
_____	9' X 10' CARPET Color: _____	\$ 134.50	\$174.75	\$ _____
_____	9' X 20' CARPET Color: _____	\$ 269.00	\$349.50	\$ _____
_____	9' X 30' CARPET Color: _____	\$ 403.50	\$524.25	\$ _____
_____	9' X 40' CARPET Color: _____	\$ 538.00	\$699.00	\$ _____
<u>SPECIAL CUT STANDARD CARPETING</u>				
_____	FULL COVERAGE CARPET Color: _____ Size: _____ ft. X _____ ft.	\$ 3.25 per sq. ft.	\$ 4.25 per sq. ft. <small>(100 sq. ft. minimum)</small>	\$ _____
<u>OPTIONS</u>				
_____	1/2 " CARPET PAD Size _____ ft. X _____ ft.	\$ 1.45 per sq. ft.	\$ 1.90 per sq. ft.	\$ _____
_____	VISQUEEN COVERING Size _____ ft. X _____ ft.	\$.80 per sq. ft.	\$ 1.05 per sq. ft.	\$ _____

PLUSH CUSTOM CARPETING

Colors: Emerald, Asphalt Grey, Rosette, Festive Blue, Pearl Dust, Winter Cloud, Barn Door and Black Lapis

Booth Size _____ ft. X _____ ft. = _____ sq. ft. at \$ 4.50 per sq. ft. \$ 5.75 per sq. ft. \$ _____
(100 sq. ft. minimum)

- Includes poly covering for protection.
- To guarantee availability, orders must be received 30 days prior to show move-in.
- Cancelled orders will be charged 100%.

PLEASE NOTE:

- Orders cancelled prior to move-in will be charged 50% of the original price.
- Orders cancelled after move-in begins will be charged 100% of the original price.

**TO RECEIVE THE DISCOUNT PRICE, ALL ORDERS WITH
 PAYMENT IN FULL, MUST BE RECEIVED IN OUR OFFICE BY:**

NOVEMBER 6, 2008

ORDERS RECEIVED AFTER THIS DATE WILL BE CHARGED THE STANDARD PRICE.

Sub Total \$ _____

7.40% Sales Tax \$ _____

Total Amount Due \$ _____

PLEASE BE AWARE OF OUR PAYMENT AND PRICING POLICIES.
 Orders received without full payment or credit card information will not be processed.
A CREDIT CARD IS REQUIRED WHEN USING BREDE EXPOSITION SERVICES.

PLEASE FILL OUT THE INFORMATION BELOW ON EACH ORDER SHEET.

Job # 2593

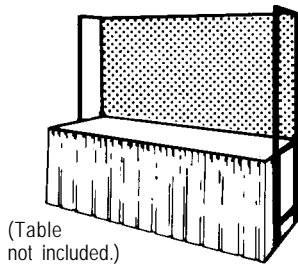
Company Name _____ Contact Person _____ Booth No. _____

Address _____ City/State _____ Zip _____

Phone () _____ Fax () _____ e-mail address _____

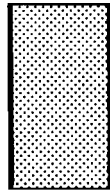
MAIL OR FAX TO: Brede Exposition Services • 2211 Broadway St. N.E. • Minneapolis, MN 55413-1782
 (612) 378-6516 • Fax (612) 331-8380 • email: bsnider@brede.com

PERFBOARD ORDER FORM

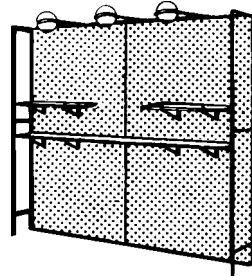


(Table not included.)

4' x 8' Horizontal Perfboard for a Table Display



4' x 8' Vertical Display



8' x 8' Display with Shelving and Lighting Options



2' x 8' Optional Side Wings

QTY		DISCOUNT PRICE	STANDARD PRICE (late order)	TOTAL
_____	4' X 4' PERFBOARD DISPLAY (not pictured) <input type="checkbox"/> For display on a 30" high table <input type="checkbox"/> For display on a 42" high counter (Table not included)	\$ 90.00	\$ 117.00	\$ _____
_____	4' X 8' HORIZONTAL PERFBOARD DISPLAY <input type="checkbox"/> For display on a 30" high table <input type="checkbox"/> For display on a 42" high counter (Table not included)	\$ 108.75	\$ 141.25	\$ _____
_____	4' X 8' VERTICAL PERFBOARD DISPLAY	\$ 108.75	\$ 141.25	\$ _____
_____	8' X 8' PERFBOARD DISPLAY	\$ 235.00	\$ 307.00	\$ _____
_____	2' X 8' PERFBOARD SIDE WINGS	\$ 74.50	\$ 96.75	\$ _____
_____	8" DEEP X 4' LONG SHELVING	\$ 17.25	\$ 22.25	\$ _____
_____	SPOT LIGHTS (75 watt floodbulb) (for use on Brede perfboard displays only) • All perfboard displays come standard in a white finish with 1/4" diameter holes. • Perfboard hardware is not supplied.	\$ 53.75	\$ 70.00	\$ _____

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NOVEMBER 6, 2008

ORDERS RECEIVED AFTER THIS DATE WILL BE CHARGED THE STANDARD PRICE.

Sub Total \$ _____

7.40% Sales Tax \$ _____

Total Amount Due \$ _____

PLEASE BE AWARE OF OUR PAYMENT AND PRICING POLICIES.
 Orders received without full payment or credit card information will not be processed.
 A CREDIT CARD IS REQUIRED WHEN USING BREDE EXPOSITION SERVICES.

PLEASE FILL OUT THE INFORMATION BELOW ON EACH ORDER SHEET.

Job # 2593

Company Name _____ Contact Person _____ Booth No. _____

Address _____ City/State _____ Zip _____

Phone () _____ Fax () _____ e-mail address _____

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 (612) 378-6516 • Fax (612) 331-8380 • email: bsnider@brede.com

SIGN ORDER FORM

Special or custom signs can be made. Prices listed are for one color copy, ten words or less, on white card stock. We welcome inquiries regarding signs not listed.

QTY	SIZE	DISCOUNT PRICE	STANDARD PRICE <small>(late order)</small>	Additional Options	TOTAL
_____	7" X 11"	\$ 83.75	\$ 108.75	_____	\$ _____
_____	7" X 44"	\$ 92.50	\$ 120.25	_____	\$ _____
_____	11" X 14"	\$101.25	\$ 131.75	_____	\$ _____
_____	14" X 22"	\$114.75	\$ 141.25	_____	\$ _____
_____	22" X 28"	\$137.25	\$ 178.50	_____	\$ _____
_____	28" X 44"	\$226.25	\$ 294.25	_____	\$ _____

Additional Options

- Over 10 words, add \$3.00 per word
- Cardboard Easelback - \$12.00
- Border (one color), add \$19.00
Specify color: _____
- Colored Background, add \$26.75
Specify color: _____
- Simple black & white logo, add 50%
- Color logo, add 50% for each color
- Schedule or menu sign, add 100%
- Directional Arrow (loose) - \$9.50 each

Sign Copy: _____ Vertical _____ Horizontal Color Ink _____ Additional Option(s) _____

TO RECEIVE THE DISCOUNT PRICE, ALL ORDERS WITH
 PAYMENT IN FULL, MUST BE RECEIVED IN OUR OFFICE BY:

NOVEMBER 6, 2008

ORDERS RECEIVED AFTER THIS DATE WILL BE CHARGED THE STANDARD PRICE.
 Orders received less than 48 hours prior to show opening and on Saturday, Sunday and
 Holidays will be billed at DOUBLE the "Standard-Floor" price.

Sub Total \$ _____

7.40% Sales Tax \$ _____

Total Amount Due \$ _____

PLEASE BE AWARE OF OUR PAYMENT AND PRICING POLICIES.
 Orders received without full payment or credit card information will not be processed.
 A CREDIT CARD IS REQUIRED WHEN USING BREDE EXPOSITION SERVICES.

PLEASE FILL OUT THE INFORMATION BELOW ON EACH ORDER SHEET.

Job # 2593

Company Name _____ Contact Person _____ Booth No. _____
 Address _____ City/State _____ Zip _____
 Phone (_____) _____ Fax (_____) _____ e-mail address _____

MAIL OR FAX TO: Brede Exposition Services • 2211 Broadway St. N.E. • Minneapolis, MN 55413-1782
 (612) 378-6516 • Fax (612) 331-8380 • email: bsnider@brede.com

MATERIAL HANDLING RATE SCHEDULE

- All shipments received at the warehouse after **NOVEMBER 10, 2008**, are subject to additional **late shipment charges**.*
- Uncrated, pad wrapped or specialized equipment will not be accepted at the warehouse.
- Advance shipments received at the warehouse will be stored for up to 30 days prior to the move-in.
- Direct Shipments will be accepted **during exhibitor move-in hours only**. Early Shipments will be refused.
- Rates include: Unload and deliver shipments to booth. Remove and store crates/boxes labeled **EMPTY** (get empty labels from on-site Brede Service Desk). Return crates/boxes at the close of the show. Remove freight from booth & load on outbound carrier from the loading dock.
- Shipments must be sent prepaid. Collect Shipments will be refused.
- Outbound Bill of Lading must be completed and turned in at the Brede Service Desk.

Over-Time
either move-in & move-out on OT
per 100 lbs.

200 lb. MINIMUM per shipment

SHIPMENTS ~ CRATED

Includes shipments that can be unloaded at the dock with no additional handling required.

ADVANCE TO WAREHOUSE

\$101.00

DIRECT TO SHOW

\$97.00

SHIPMENTS ~ SPECIAL HANDLING

Includes shipments that are packed in such a manner as to require special handling, such as ground loading, side door loading, constricted space loading and designated piece loading or stacked shipments. Also included are mixed shipments without delivery receipts, such as Fed-EX, UPS, or POV (personally owned vehicles).

ADVANCE TO WAREHOUSE

\$110.00

DIRECT TO SHOW

\$106.00

SHIPMENTS - UNCRATED, UNSKIDDED OR WRAPPED

Includes shipments that are not in crates, cases, or boxes and/or unskidded machinery without proper lifting bars or hooks.

DIRECT TO SHOW ONLY

\$146.00

SMALL PACKAGES ~ ADVANCE TO WAREHOUSE OR DIRECT TO SHOWSITE

- Receive cartons/envelopes weighing less than 25 lbs. per shipment without documentation.
- Deliver to booth (without guarantee of piece count or condition).

SMALL PACKAGES

\$47.50

*LATE WAREHOUSE SHIPMENTS & SITE SHIPMENTS RECEIVED BEFORE PUBLISHED MOVE-IN OR AFTER SHOW OPENING

- Freight received at the warehouse **AFTER NOVEMBER 10, 2008**, or at show site before published move-in or after show opening add an additional.....
- Additional transportation charges may apply (i.e. after truck has left freight warehouse, etc.)

LATE & OFF-TARGET SHIPMENTS

\$27.00
per 100 lbs.

SPECIAL SERVICES ~ RETURNED TO WAREHOUSE ~ CONTAINER STORAGE ~ VEHICLE SPOTTING

• Shipments returned to warehouse will be charged \$20.00 per 100 lbs. ~ \$250.00 minimum. • Storage will be charged if shipment is not routed or picked up after three working days. • Storage fees - prior to 30 days before show, or after 3 days following the show \$2.00 per 100 lbs. per day ~ (\$35.00 minimum). • On-Site container storage for freight brought in by exhibitors - \$22.00 per piece. Any vehicles driven into the exhibit hall under their own power will incur a round-trip spotting fee of \$150.00. Vehicles not moved in under their own power will be unloaded and charged based on weight.

** Freight handled EITHER into or out of the exhibit area on overtime will be charged overtime rates one way.
*** Freight handled BOTH into and out of the exhibit area on overtime will be charged overtime rates both ways.

SEPARATE SHIPMENTS RECEIVED BY BREDE WILL NOT BE COMBINED. 200 lb. minimum charge applies to each shipment Brede receives. **Example 1:** You shipped two boxes together from one origin via UPS weighing 75 lbs. each. The packages arrive as one shipment, this entire shipment will result in the minimum 200 lb. charge. **Example 2:** You shipped the same two boxes via UPS weighing 75 lbs. each. The packages arrive separately, at two separate times, this will result in TWO 200 lb. minimum charges. **Therefore, be sure to request that your carrier delivers your total shipment at the same time.** Shipments received at the same time from different destinations are considered separate shipments.

NOTE: Billed weight is based on incoming weight, whether the above services are used completely or in part. The weight is rounded up to the next one hundred pounds (100 lbs) and is taken from the INBOUND BILL OF LADING and/or the Certified Weight Ticket. Shipments arriving without a specified weight on the Bill of Lading will be assigned an approximate weight by BREDE. This weight will prevail.

OVERTIME CHARGES: Please see box above for detailed description.

Overtime charges apply on INBOUND shipments if:

1. Your shipment is to be delivered to your booth before 8:00 am or after 4:30 pm on weekdays, or anytime on a Saturday, Sunday and/or Holiday, or
2. Your shipment is received at the warehouse, and is delivered to show site before 8:00 am or after 4:30 pm on weekdays, or anytime on a Saturday, Sunday and/or Holiday, or
3. A vehicle driver checks in at the Exhibit Site Check-In Area after 3:00 pm on weekdays, or anytime on a Saturday, Sunday and/or Holiday.

Overtime charges apply on OUTBOUND shipments if:

1. Your shipment is loaded after 4:30 pm on weekdays, or anytime on a Saturday, Sunday and/or Holiday, or
2. Your carrier driver checks in at the Exhibit Site Check-In Area after 3:00 pm on weekdays, or anytime on a Saturday, Sunday and/or Holiday.

Inbound Bill of Lading: All shipments must have a bill of lading or delivery slip showing the number of pieces, type of merchandise and weight. Shipments received without this information will be delivered to exhibitor's booth without guarantee of piece count or condition. No liability will be assumed by Brede for such shipments.

Empty Container Labels: Empty labels will be available at the Brede Service Desk. Affixing the labels is the sole responsibility of the exhibitor. Brede assumes no responsibility for removal of containers with old empty labels, improper information on empty labels or valuables stored in containers with empty labels.

*If you have any questions regarding the above information, please call Brede Exposition Services
at (612) 378-6516 • Fax (612) 331-8380 e-mail: bsnyder@brede.com*

LIMITS OF LIABILITY

Brede Exposition Service's liability shall be limited to the physical loss or damage to the specific article which is lost or damaged as described below.

LIMITATIONS OF BREDE EXPOSITION SERVICE'S LIABILITY AND RESPONSIBILITY

1. Brede Exposition Services shall not be responsible for damage to uncrated materials, materials improperly packed, or concealed damage.
2. Brede Exposition Services shall not be responsible for loss, theft, or disappearance of exhibitor's materials after same have been delivered to exhibitor's booth.
3. Brede Exposition Services shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booth for re-loading after the show. Bills of lading covering outgoing shipments which are furnished to Brede Exposition Services by exhibitors, will be checked at time of actual pickup from booth and correction made where discrepancies occur.
4. Brede Exposition Services shall not be liable to any extent whatsoever for any actual, potential, or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's material which make it impossible or impractical to exhibit same.
5. The consignment or delivery of a shipment to Brede Exposition Services by an exhibitor, or by any shipper on behalf of any exhibitor shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth in this bulletin.
6. Brede Exposition Services shall exercise ordinary diligence and care in the receiving, handling and storage of all shipments. Brede Exposition Services shall not be liable for loss or damage by fire, acts of God, or causes beyond its control. Brede Exposition Service's liability shall be limited to the physical loss or damage to the specific article which is lost or damaged. In any case, the liability of Brede Exposition Services is limited to \$.30 per pound per article, with a maximum of \$50.00 per item, and a maximum of \$1,000 per shipment. This applies while these goods are in Brede's warehouse, in vehicles for delivery, or at show site.
7. Claims for loss or damage which are not submitted to Brede Exposition Services within thirty (30) days of the close of the show on which the loss or damage occurred shall be considered waived. No suit or action shall be brought against Brede Exposition Services or its subcontractors more than one (1) year after the accrual of the cause of action therefore.
8. Shipments received without receipts, freight bills, or specified unit counts on receipts or freight bills (i.e., one lot, 800 cu. ft., etc.), such as UPS or van lines will be delivered to the exhibitor's booth without guarantee of piece count or condition. No liability will be assumed by Brede Exposition Services for such shipments.
9. Empty container labels will be available at the service desk. Affixing the labels is the sole responsibility of the exhibitor or his/her representative. All previous labels should be removed or completely covered. Brede Exposition Services assumes no responsibility for errors to the aforementioned procedure, removal of containers with old empty labels and without Brede Exposition Services labels, improper information on empty labels, or valuables stored in containers with empty labels.
10. Exhibitors should arrange for outgoing shipments during the show or immediately after its close. Brede will assist in the preparation of bills of lading. Be sure that your material has been carefully crated or packed, and properly tagged or marked.
11. In order to expedite removal of materials, Brede Exposition Services shall have authority, without further clearance with exhibitors, to change designated carriers.
12. Labor and services ordered on behalf of exhibitors by display builders or other parties must be so authorized in a letter from exhibitors. Payment for all labor and services will be the responsibility of the exhibitor.
13. Freight handling charges are the responsibility of the exhibitor to whom shipments have been consigned. Also, charges for loading out freight shipments are the responsibility of the exhibitor from whose booth shipments are made. Exhibitors may not assign this responsibility to suppliers or customers.

The exhibitor agrees, in the event of a dispute with Brede Exposition Services relative to any loss or damage to any of their materials or equipment that they will not withhold payment of any amount due to Brede Exposition Services for Drayage or any other services provided by Brede Exposition Services as an offset against the amount of the alleged loss or damage. Instead, they agree to pay Brede Exposition Services at the close of the show for all such charges, and they further agree that any claim they may have against Brede Exposition Services shall be pursued independently by them as a completely separate transaction to be resolved on its own merits.
14. Service charge of 1-1/2% per month on any unpaid balance will be made starting 30 days after date of invoice.
15. Where an exhibitor indicates choice of carrier for pickup it is the exhibitor's responsibility to arrange with such carrier for said pickup service. If the carrier does not pick up within the time limited for the removal of exhibitor's materials at the Exhibit Hall, we reserve the right to forward such material by the shipping method of our choice or to remove said material to our warehouse for disposition, at an additional charge to the exhibitor in accordance with prevailing rates for the service performed.
16. Material left behind without orders placed at the Drayage Service Desk may be classified as abandoned. The Drayage Contractor shall not be responsible for same. We are not responsible for any delay of rush shipments. We will expedite such rush shipments to the best of our ability, but will not assume any financial responsibility for shipments which do not arrive at their destination at a dated time.
17. **EXHIBITORS ARE URGED TO CARRY ALL-RISK INSURANCE** covering your materials against damage, loss and all other hazards from the time shipments are made prior to the show until shipments are received back after the show. This can generally be done by adding "riders" to existing insurance policies, often at no additional cost. It is understood that Brede Exposition Services is not an insurer, that insurance, if any, shall be obtained by the exhibitor and the amounts payable to Brede Exposition Services hereunder are based on the value of the material handling services and the scope of Brede Exposition Services liability as set forth above.

ESTIMATED MATERIAL HANDLING ORDER FORM

INBOUND SHIPPING INFORMATION

ADVANCE SHIPMENTS:*
(Please use provided freight labels)
 Receiving hours: M - F 8:00 a.m. to 4:30 p.m.

DIRECT SHIPMENTS:
(Received ONLY during exhibitor move-in hours)

DEADLINE DATE: NOVEMBER 10, 2008

NOT TO BE RECEIVED BEFORE: NOVEMBER 18, 2008

TO: Your Company Name / Booth #
FOR: SHOW NAME
 Brede Exposition Services*
 c/o Yellow Freight Systems
 12400 Dupont Avenue South
 Burnsville, MN 55337-1682

TO: Your Company Name / Booth #
FOR: SHOW NAME
 Minneapolis Convention Center
 c/o Brede Exposition Services
 1301 Second Avenue South
 Minneapolis, MN 55403-2781

*Shipments sent to Brede at 2211 Broadway, will be charged 25%.

	NUMBER OF PIECES	EST. WEIGHT	CARRIER(S)	TRACKING # (Please provide pro number)	EST. DATE OF ARRIVAL	EST. COST (Of Material Handling) (200 lb. min. per shipment)
ADVANCE SHIPMENTS <i>Warehouse</i>						
DIRECT SHIPMENTS <i>Showsite/ Exhibit Hall</i>						

SHIPPED FROM CITY _____ STATE _____

What is the weight of the single heaviest piece being shipped (if greater 3,000 pounds)? _____

Please provide a contact name and phone number for the person in charge of your move-in:

CONTACT NAME _____ PHONE #: _____

OUTBOUND SHIPPING INFORMATION

- **OUTBOUND BILLS OF LADING** must be completed and turned in at the Brede Service Desk.
- **DO NOT LEAVE YOUR BILL OF LADING IN YOUR BOOTH!!!**
- A credit card is required for material handling services. Please complete credit card information on "Recap of Services" form.
- In the event a Bill of Lading is not turned into the Brede Service Desk, unidentifiable shipments will be discarded.
- Local cartage and storage services are available - rates furnished upon request.

Job # 2593

PLEASE FILL OUT THE INFORMATION BELOW ON EACH ORDER SHEET. I have read and understand the Material Handling Rate Schedule as well as the Material Handling Limits of Liability as stated on the enclosed sheets.

Company Name _____ Contact Person _____ Booth No. _____
 Address _____ City/State _____ Zip _____
 Phone () _____ Fax () _____ e-mail address _____

ADVANCE TO WAREHOUSE

FREIGHT LABEL

Brede EXPOSITION SERVICES

SHIP TO: c/o Yellow Freight Systems
12400 Dupont Avenue South
Burnsville, MN 55337-1682

*Powersports, RV, Boat Show & Sale
MCC - Halls D & E
Minneapolis, MN
November 21-23, 2008*

Exhibitor: _____

Booth No(s): _____

----- Cut along line and tape label to shipment -----

FREIGHT LABEL

Brede EXPOSITION SERVICES

SHIP TO: c/o Yellow Freight Systems
12400 Dupont Avenue South
Burnsville, MN 55337-1682

*Powersports, RV, Boat Show & Sale
MCC - Halls D & E
Minneapolis, MN
November 21-23, 2008*

Exhibitor: _____

Booth No(s): _____

----- Cut along line and tape label to shipment -----

The above labels are provided for your convenience.
Place one on each piece shipped to ensure proper delivery to SHOWSITE.
If more labels are needed, copies are acceptable.

ATTENTION!

HAZARDOUS MATERIALS WILL NOT BE ACCEPTED AT SHOWSITE.

EXHIBIT SERVICES



*We Get Your
Show On The Road.
Or In The Air.
Your Choice.*



Yellow Exhibit Services

We get your show on the road. Or in the air. Your choice.

Single Source Provider

It's our job to make your job easier and to make sure your Trade Show is a success. Wherever your Trade Show materials need to be and whenever they need to be there, Yellow offers a wide range of services to satisfy all your shipping needs, including air and ground, expedited and guaranteed.

On-Site Managers

Yellow Exhibit Services Managers are on-site and available at most major shows to certify that your special shipping needs are handled efficiently.

Award Winning Customer Service Center And Web Site – Keeping You On Track

We understand that Trade Show management isn't a Monday through Friday job – you work on the weekends and we do too. Both our Customer Service Center and Yellow web site have been recognized for their leading edge technology. They provide you the flexibility to track your Trade Show shipments – both ground and air – from pickup to delivery, 24 hours a day, 7 days a week. Simply call Yellow Customer Service at **1-800-610-6500** or log on to www.myyellow.com to schedule pickups, get rate quotes and proof of delivery, and to get answers to your Trade Show transportation questions.

Everywhere You Need To Be

The Yellow network of terminal locations throughout the U.S., Canada, and Mexico provides prioritized handling of your valuable Trade Show shipments. Anywhere and Any Time – Yellow Exhibit Services delivers for you.

Caravan Service

We can transport your Trade Show materials directly from Show to Show. Whether it's two Shows or twenty, Yellow Exhibit Services can manage your Show on the road or in the air.

Specializing In Expedited Solutions

Exact Express™

Our **Expedited** and **Day-Specific Delivery** service for your critical shipments throughout the U.S. and Canada – to, from, and between Trade Shows. Yellow Exact Express provides you with the peace of mind knowing that your Trade Show shipments will arrive exactly when you need them – Next Day, Second Day, Any Day Service, even on Saturday and Sunday.

- **100% Satisfaction Guarantee**
Yellow Exact Express is backed up with our industry-leading 100% Customer Satisfaction Guarantee.
- **Proactive Notification**
If there is a chance your Yellow Exact Express shipment won't make your requested delivery time, our Exact Express Service Coordinators will contact you immediately and offer options to satisfy your needs.

Definite Delivery™

Guaranteed delivery of your Trade Show shipments on or before our standard transit day. Yellow also provides 24/7 tracking and proactive notification.

Standard Ground™

Our Standard Ground service sets the standard for quality, reliability, and speed by offering the fastest, most reliable service of all national carriers. And now with **Standard Ground Regional Advantage**, Yellow provides 2 and 3 day service to targeted metropolitan areas. You can trust Yellow Exhibit Services for on-time deliveries.

Any Size Shipment

Yellow can handle any size shipment you may have – small to full truckloads. Anywhere, Any Time, Any Size – Yellow Exhibit Services says Yes We Can.

Proud to be members of:



www.myyellow.com

LABOR ORDER FORM

Labor is available for installation and dismantling of exhibits, shrink wrapping and banding of materials.

	Per Person - Per Hour	Labor Hours
STRAIGHT TIME	\$72.00	Monday - Friday, 8:00 a.m. to 4:00 p.m.
OVERTIME	\$120.00	Monday - Friday, 4:00 p.m. to 8:00 a.m. All day Saturday, Sunday & observed Union Holidays.

- **ONE HOUR MINIMUM PER PERSON** - Labor thereafter is charged in 1/2 hour increments per person.
- **All orders must be received by NOVEMBER 6, 2008. A 20% surcharge will be assessed on all Late/ Floor orders.**
- **Labor cancellations** must be received prior to move-in and move-out respectively. Failure to notify Brede of such cancellation will result in a one-hour minimum charge per person requested.
- **A credit card is required for all labor orders.**

LABOR FOR	DATE	TIME	# OF LABORERS REQUESTED	ESTIMATED TIME	SUPERVISION OPTION (circle one)	
SET-UP					A Brede Supervised	B Exhibitor Supervised
DISMANTLE					A Brede Supervised	B Exhibitor Supervised

Option A ~ Brede Supervised

This plan allows for exhibits to be set up prior to exhibitor's arrival. In order to reduce your at-show expenses and save time, supervision is provided by Brede. Work is performed under Brede supervision; and, where possible, on straight time. The charge for the service is 30% of the total labor bill, with a minimum of \$40.00 on installation and \$40.00 dismantle.

Please provide the following information:

Set Up Information:

Booth display being shipped to Warehouse or Showsite. Scheduled to be delivered on: _____
 Shipment consists of: _____ crates _____ carpets/pads
 _____ cartons

If no carpet is being shipped, is carpet ordered through Brede? Yes No

Blue Prints & Exhibit Instructions: Attached Shipped with display. If shipped, in which crate? _____

Dismantle Information:

An Outbound Bill of Lading must be completed and turned in at the Brede Service Desk.

In the event outbound shipping instructions are not turned in, please provide the following backup information:

Ship to: _____ Via: Contractor's Choice ~ Ground or Air
 _____ To be received by: _____
 _____ (Showsite Bill of Lading prevails)
 Contact Name: _____ Telephone Number: _____

Option B ~ Exhibitor Supervised

All work is performed under the direction of the exhibitor. Exhibitor must meet the scheduled labor at the Brede Service Desk. Failure to check in at the scheduled time will result in a one-hour minimum charge per person requested.

Contact Name: _____ Telephone Number: _____

CREDIT CARD IS REQUIRED FOR ALL ORDERS.

PLEASE FILL OUT THE INFORMATION BELOW ON EACH ORDER SHEET.

Job # 2593

Company Name _____ Contact Person _____ Booth No. _____
 Address _____ City/State _____ Zip _____
 Phone () _____ Fax () _____ e-mail address _____

INTENT TO USE NON-OFFICIAL I & D CONTRACTOR

If your company plans to use a Contractor other than Brede Exposition Services, complete this form and return to the below address:

Non-Official contractors must use labor supplied by Brede Exposition Services unless the following requirements are fulfilled:

1. Exhibitors must return this completed form to Brede Exposition Services at least thirty (30) days prior to the show.
2. Non-Official contractors must **submit** proof of adequate insurance, in the form of an original policy rider listing Brede as additional insured, furnished by their broker to Brede's office no later than thirty (30) days in advance of actual installation dates. This must include a copy of your Worker's Compensation Insurance.
3. Non-Official contractors must furnish Show Management the names, addresses and telephone numbers of key executives for emergency contact.
4. All personnel must be properly badged at show site.

Non-Official installation and dismantle contractors may provide supervision. All Non-Official contractors are allowed on the exhibit floor ONLY during official installation and dismantle hours, providing the information above is supplied.

If the exhibiting company fails to comply with any or all of the above, the Non-Official contractor will not be permitted to service your exhibit, and Brede Exposition Services must be hired for installation and dismantle labor. The Non-Official contractor will be able to provide supervision only.

NON-OFFICIAL CONTRACTOR: _____

ADDRESS: _____

PHONE #: _____

FAX #: _____

E-MAIL ADDRESS: _____

CELL PHONE /PAGER #:
(In case of emergency) _____

CONTACT IN BOOTH: _____

Job # 2593

Company Name _____ Contact Person _____ Booth No. _____

Address _____ City/State _____ Zip _____

Phone () _____ Fax () _____ e-mail address _____

FORKLIFT ORDER FORM - BOOTH WORK ONLY

Forklifts with operators and helpers are available to assist you with your setup, unskidding, and/or spotting of machinery once it has been delivered to your booth. Do NOT order forklifts to unload your truck or deliver your freight to your booth from the loading dock.

- Forklifts need to be ordered in advance for more than 5,000 lbs. capacity. Please call the Brede Freight Department to schedule and for a quote.
- **All orders must be received by NOVEMBER 6, 2008 . A 20% surcharge will be assessed on all Late/ Floor orders.**
- If cage is required, please call the Brede Freight Dept. for availability.
- If crane is required, please call the Brede Freight Dept. for availability and quotes.
- One hour will be charged on orders cancelled without 48 hours notice.
- Payment is due when services are rendered.

	Up to 5,000 lb. Capacity per forklift and operator per hour	Helper (to spot machinery) per hour - per person	Labor Hours* ONE HOUR MINIMUM
STRAIGHT TIME	\$110.00	\$72.00	Monday through Friday 8:00 a.m. to 4:00 p.m.
OVERTIME	\$156.00	\$120.00	Mon. through Fri. 4:00 p.m. to 8:00 a.m. & all day Saturday, Sunday & observed Union Holidays.

	# of Forklifts up to 5,000 lbs. (w/Operator)	Weight of Heaviest piece	# of Helpers	DATE	TIME	APPROX. HOURS
Install						
Dismantle						

Describe Work to be Done:

- Spotting of Equipment
- Installation/Dismantle of Header
- Other _____

Please Specify Other Equipment:

- Straps
- Chains
- Fork Extensions

Four (4) Stage Forklift Required:

- Yes
- No

Please provide a contact name and phone number for the person in charge of your move-in:

CONTACTNAME _____ PHONE #: _____

PLEASE FILL OUT THE INFORMATION BELOW ON EACH ORDER SHEET.

Job # 2593

Company Name _____ Contact Person _____ Booth No. _____
 Address _____ City/State _____ Zip _____
 Phone () _____ Fax () _____ e-mail address _____

HANGING SIGNS ORDER FORM

GENERAL INFORMATION

- Brede is responsible for supervision, assembly, installation and removal of all hanging signs.
- **All orders must be received by NOVEMBER 6, 2008 . A 20% surcharge will be assessed on all Late/ Floor orders.**
- All hanging signs must conform to Show Management rules and regulations and facility limitations.
- All signs must have approved rigging points with the exception of cloth banners. Brede reserves the right to refuse to hang a sign if, in their opinion, it appears unsafe.
- All signs requiring electrical must be in working order and in accordance with the National Electrical Code. Place electrical order on the appropriate form.
- Detailed diagram must be forwarded to our office with this completed form prior to the show.

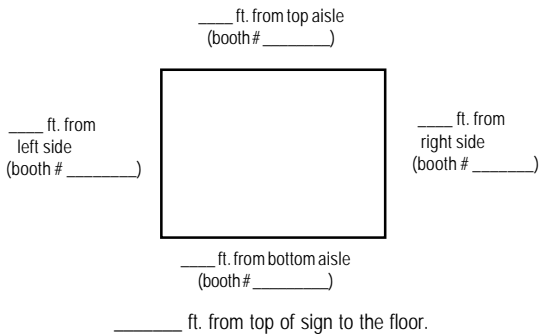
	Scissor Lift/Snorkel Lift and Minimum Crew per hour	Additional Laborer per hour - per person	ONE HOUR MINIMUM
STRAIGHT TIME	\$300.00	\$72.00	Monday through Friday 8:00 a.m. to 4:00 p.m.
OVERTIME	\$400.00	\$120.00	Mon. through Fri. 4:00 p.m. to 8:00 a.m. & all day Saturday, Sunday & observed Union Holidays.

Installation Date	Time	# Hrs to Hang Sign	Weight lbs	Height ft	Length ft	Number of Pick Pts	Assembly Required	# Hrs to Assemble	Supervision
							<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Exhibitor Supervised <input type="checkbox"/> Brede Supervised <small>(30% supervision charge applies)</small>

• All hanging signs must be assembled, installed, and removed by Brede Exposition Services. Exhibitors, display companies and/or I&D representatives may supervise, but will not be allowed to assemble, install and remove the hanging sign. Set up instructions must be provided with your order. The charge for Brede Supervision of Sign Hanging is 30% of the total bill.

- | Type | Shape | Electrical | Chain Motor |
|--|-----------------------------------|------------------------------|------------------------------|
| <input type="checkbox"/> Fabric - Cloth Banner | <input type="checkbox"/> Circle | <input type="checkbox"/> Yes | <input type="checkbox"/> Yes |
| <input type="checkbox"/> Metal | <input type="checkbox"/> Square | <input type="checkbox"/> No | <input type="checkbox"/> No |
| <input type="checkbox"/> Wood | <input type="checkbox"/> Triangle | | |
| <input type="checkbox"/> Truss | | | |

- The minimum crew consists of an operator, one additional laborer, and the equipment.
- One-hour minimum per laborer and equipment - 1/2 hour increments thereafter.
- Cancellation policy - 24-hour notice required to avoid a one-hour cancellation fee per crew and equipment.
- Materials will be priced as needed.
- There will be a one-hour minimum charge for the removal of all hanging signs.



Please provide a contact name and phone number for the person in charge of your move-in:
 CONTACT NAME _____
 PHONE NUMBER: _____

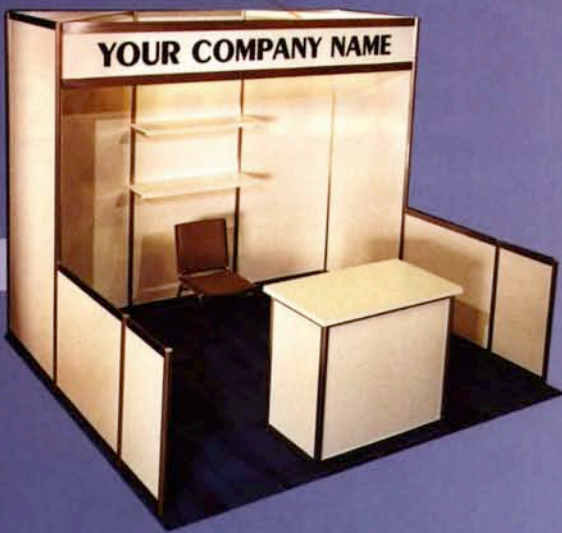
PLEASE FILL OUT THE INFORMATION BELOW ON EACH ORDER SHEET.

Job # 2593

Company Name _____ Contact Person _____ Booth No. _____
 Address _____ City/State _____ Zip _____
 Phone () _____ Fax () _____ e-mail address _____

B RENTAL EXHIBITS D E

Plan A



Plan B



Plan C



Plan D



--- Plan A ---

10' N-Line

Hardwall Panels • Carpet
Side Chair (1) • Counter (1)
Shelves (2) • Header
Labor to Install and Dismantle

--- Plan B ---

20' N-Line

Hardwall Panels • Carpet
Side Chairs (2) • Counter (1)
Shelves (4) • Header
Labor to Install and Dismantle

--- Plan C ---

20' N-Line

Hardwall Panels
Upgraded Curved Returns
Upgraded Curved Header
Carpet • Side Chairs (2)
Counter (1) • Shelves (4)
Labor to Install and Dismantle

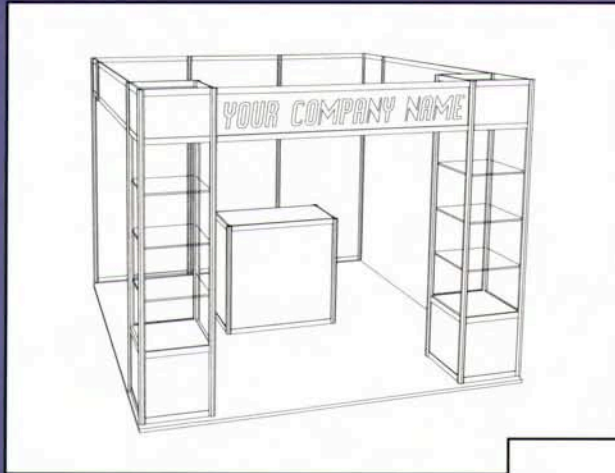
--- Plan D ---

20' X 20' Island

Hardwall Panels • Carpet
Counters (2) • Headers (4)
Labor to Install and Dismantle
(Floral not included)

Brede Custom Exhibits

From the simple to the elaborate, Brede transforms empty booth space into a custom tailored exhibit.



Built to exact specifications, each custom exhibit is:

- Unique
- Affordable
- Practical
- Original
- Versatile
- Impressive
- Functional
- Attractive
- Productive
- Inviting

Custom exhibits are a sophisticated technique to present marketing messages more creatively and effectively.

Our engineering and design specialists work closely with each client to create a unique exhibit designed to meet a wide variety of today's marketing strategies.

With a century of service, Brede continues to provide viable alternatives to maximize booth space. Whether the image and budget are conservative or extravagant, Brede offers the perfect solution.



Call our experienced professionals for an innovative and customized approach.

Custom *ˈkʌs-təmədʒ* 1: made or performed according to personal order
2: specializing in custom work or operation

Brede EXPOSITION SERVICES

BREDE RENTAL EXHIBITS ORDER FORM

	QTY.	DISCOUNT PRICE	STANDARD PRICE <small>(late order)</small>	TOTAL
White Hardwall Panels				
Plan A ~ 10' exhibit	_____	\$ 2,295.00	\$ 2,975.00	\$ _____
Plan B ~ 20' exhibit	_____	\$ 4,295.00	\$ 5,595.00	\$ _____
Plan C ~ 20' exhibit	_____	\$ 4,995.00	\$ 6,495.00	\$ _____
Plan D ~ 20' x 20' exhibit	_____	\$ 9,830.00	\$12,805.00	\$ _____
Color Hardwall Panels • Choice of panel color (circle one): Black Blue Grey				
Plan A ~ 10' exhibit	_____	\$ 2,625.00	\$ 3,405.00	\$ _____
Plan B ~ 20' exhibit	_____	\$ 4,945.00	\$ 6,425.00	\$ _____
Plan C ~ 20' exhibit	_____	\$ 5,925.00	\$ 7,485.00	\$ _____
Plan D ~ 20' x 20' exhibit	_____	\$11,325.00	\$14,765.00	\$ _____
Velcro Compatible Panels • Choice of panel color (circle one): Black Blue Grey				
Plan A ~ 10' exhibit	_____	\$ 2,765.00	\$ 3,605.00	\$ _____
Plan B ~ 20' exhibit	_____	\$ 5,305.00	\$ 6,875.00	\$ _____
Plan C ~ 20' exhibit	_____	\$ 6,005.00	\$ 7,825.00	\$ _____
Plan D ~ 20' x 20' exhibit	_____	\$12,405.00	\$16,165.00	\$ _____

RENTAL INCLUDES:

- Standard Expo Carpeting ~Choice of color:
(circle one): *Blue, Burgundy, Forest Green*
Lt. Grey, Red and Teal
- Movable Counter ~ 40" x 20" x 36"
- Header ~ One line with black block letters
COPY: _____
- (logos, color and special lettering available
at an additional cost - call for quote)
- Labor to install and dismantle exhibit
- Material handling for rental exhibit where
Brede is the official show contractor

ADDITIONAL OPTIONS:

	QTY	DISCOUNT PRICE	STANDARD PRICE <small>(late order)</small>	TOTAL
• Standard Counter 40" x 20" x 36"	_____	\$172.00 each	\$ 222.00	= \$ _____
• Adjustable Shelves	_____	\$ 30.00 each	\$ 39.00	= \$ _____
• Spot Lights <small>(for use with rental unit only)</small>	_____	\$ 49.50 each	\$ 62.25	= \$ _____

*Additional booth furnishings can be found throughout this service kit.
 Look for upgraded carpet, carpet pad, graphics, couches, chairs, etc. . .*

PLEASE CALL FOR ADDITIONAL CUSTOM RENTAL DESIGNS

*Please note:
 Electricity is NOT included with rental.*

Rental exhibits and panel colors are subject to availability. Please order early to assure colors and units desired.

**TO RECEIVE THE DISCOUNT PRICE, ALL ORDERS WITH
 PAYMENT IN FULL, MUST BE RECEIVED IN OUR OFFICE BY:**

NOVEMBER 6, 2008

ORDERS RECEIVED AFTER THIS DATE WILL BE CHARGED THE STANDARD PRICE.

Sub Total \$ _____

7.40% Sales Tax \$ _____

Total Amount Due \$ _____

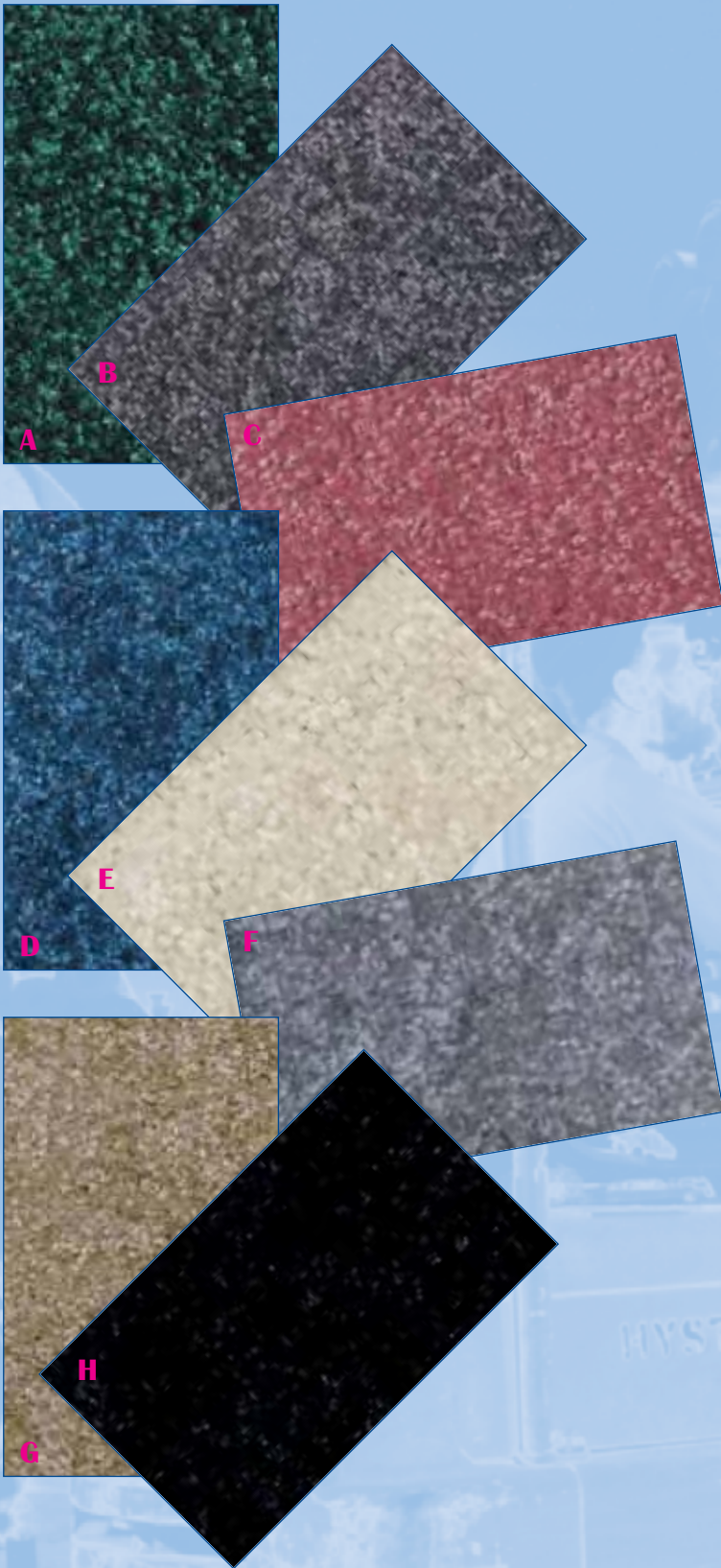
**PLEASE BE AWARE OF OUR PAYMENT AND PRICING POLICIES.
 CANCELLED ORDERS WILL BE CHARGED 100%**

Orders received without full payment or credit card information will not be processed.
A CREDIT CARD IS REQUIRED WHEN USING BREDE EXPOSITION SERVICES.

Job # 2593

Company Name _____ Contact Person _____ Booth No. _____
 Address _____ City/State _____ Zip _____
 Phone () _____ Fax () _____ e-mail address _____

Custom Carpet Looking Good From The Ground Up



- | | |
|------------------------|------------------------|
| A) Emerald | E) Pearl Dust |
| B) Asphalt Grey | F) Winter Cloud |
| C) Rosette | G) Barn Door |
| D) Festive Blue | H) Black Lapis |

Samples Available Upon Request
(Slight color variation may occur due to lithographic process.)

Rental includes installation and pick-up at close of show. PAYMENT IN FULL, including sales and/or use tax, must accompany order and MUST BE MADE IN U.S. FUNDS seven days before show. 50% cancellation charge.

Brede

EXPOSITION SERVICES

CUSTOM CARPET ORDER FORM

Custom Carpet can also be ordered on the *regular* Carpet Order Form.

Deluxe Carpet in a Variety of Decorator Colors to Enhance Your Exhibit!

- | | |
|---|---|
| A <input type="checkbox"/> Emerald | E <input type="checkbox"/> Pearl Dust |
| B <input type="checkbox"/> Asphalt Grey | F <input type="checkbox"/> Winter Cloud |
| C <input type="checkbox"/> Rosette | G <input type="checkbox"/> Barn Door |
| D <input type="checkbox"/> Festive Blue | H <input type="checkbox"/> Black Lapis |

*(CHECK BOX OF COLOR DESIRED)
 SAMPLES AVAILABLE UPON REQUEST*

Rental includes installation and poly covering for protection and removal.
 Orders must be received thirty (30) working days prior to show opening to guarantee availability.

	DISCOUNT PRICE	STANDARD PRICE <small>(late order)</small>	TOTAL
Booth Size _____ ft. x _____ ft. = _____ sq. ft. at	\$4.50 per sq. ft.	\$5.75 per sq. ft.	= \$ _____
Carpet Pad _____ ft. x _____ ft. = _____ sq. ft. at	\$1.45 per sq. ft.	\$1.90 per sq. ft.	= \$ _____

NOTE: Include a floor plan if additional carpet is required to cover steps, skids and display fixtures. A quotation will be forwarded to you before we proceed.

- CANCELLATION POLICY:** • Cancelled orders will be charged 100%.
- ON-SITE ORDERS:** • On-site orders are subject to availability and are subject to an additional 50% late charge.

**TO RECEIVE THE DISCOUNT PRICE, ALL ORDERS WITH
 PAYMENT IN FULL, MUST BE RECEIVED IN OUR OFFICE BY:**

NOVEMBER 6, 2008

ORDERS RECEIVED AFTER THIS DATE WILL BE CHARGED THE STANDARD PRICE.

Sub Total \$ _____
 7.40% Sales Tax \$ _____
Total Amount Due \$ _____

**Orders received without credit card information will not be processed.
 A CREDIT CARD IS REQUIRED WHEN USING BREDE EXPOSITION SERVICES.**

Job # 2593

PLEASE FILL OUT THE INFORMATION BELOW ON EACH ORDER SHEET.

Company Name _____ Contact Person _____ Booth No. _____
 Address _____ City/State _____ Zip _____
 Phone () _____ Fax () _____ e-mail address _____

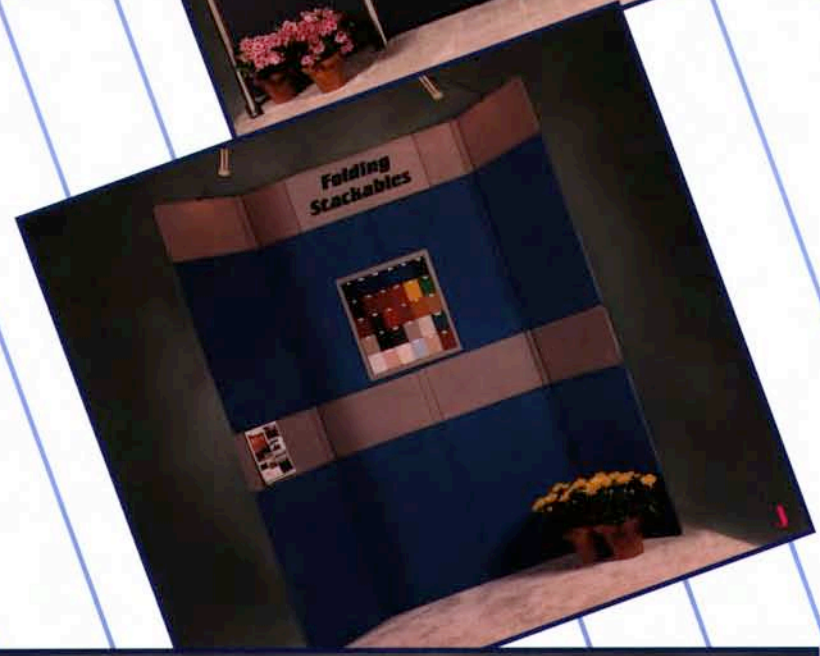
MAIL OR FAX TO: Brede Exposition Services • 2211 Broadway St. N.E. • Minneapolis, MN 55413-1782
 (612) 378-6516 • Fax (612) 331-8380 • email: bsnider@brede.com

Step Into Brede Modular Units



Brede

EXPOSITION SERVICES



- A** FS Table-top
7 ft. wide x 4 ft. high
- B** HP-20
20 ft. wide x 8 ft high
- C** S-10
10 ft. wide x 8 ft. high
- D** Gridwall
10' w x 8' h
- E** PS-1
10' w x 8' h
- F** Exposure
10 ft. wide x 8 ft. high
- G** Bay Unit
10 ft. wide x 8 ft. high
- H** HP-1 Unit
10 ft. wide x 8 ft. high
- I** VP-1 Unit
10 ft. wide x 8 ft. high
- J** FS - 4 panel Folding Stackable
7-1/2 ft. wide x 7 ft. high
- K** Modular Tables
See order form for available sizes.

Brede EXPOSITION SERVICES



MODULAR UNITS ORDER FORM

Powersports, RV, Boat Show & Sale
 Minneapolis Convention Center - Halls D & E
 Minneapolis, Minnesota
 November 21-23, 2008

A Division of Brede, Inc. • 2211 Broadway St. NE • Minneapolis, MN 55413-1782 • (612) 378-6570 • Fax (612) 378-6577

- **Send this order to Colleen Brandt.**
- **Electricity is NOT included with rental.**
- **All units are silver/charcoal unless otherwise noted.**

QTY	DESCRIPTION	SIZE	DISCOUNT	STANDARD	TOTAL
_____	A FS Table-top with header panel & lights. Panel: Header Panel:	7' wide x 3' high 7' wide x 1' high	\$344.00	\$447.00	\$_____
_____	B HP-20 with lights and tables.	20' wide x 8' high	\$2,297.00	\$2,986.00	\$_____
_____	C S-10 with 6' backlit header panel.	10' wide x 8' high	\$809.00	\$1,050.00	\$_____
_____	D Gridwall	10' wide x 8' high	\$1,214.00	\$1,578.00	\$_____
_____	E PS-1	10' wide x 8' high	\$765.00	\$994.50	\$_____
_____	F Exposure Unit - curved display with lights Full Lexan Sign	10' wide x 8' high	\$1,115.00 \$419.00	\$1,449.50 \$544.50	\$_____
_____	G Bay Unit with lights	10' wide x 8' high	\$1,139.00	\$1,480.50	\$_____
_____	H HP-1 Unit with lights Optional table for HP-1	10' wide x 8' high	\$891.00 \$130.00	\$1,158.00 \$169.00	\$_____
_____	I VP-1 Unit with lights Sintra Sign	10' wide x 8' high 12" x 48"	\$923.00 \$129.00	\$1,199.00 \$167.50	\$_____
_____	J FS-4 Panel Folding Stackable with header panel and lights End Panels: Middle Panels: Header Panel: Sign with Company Name:	22" wide x 8' high 21.5" wide x 8' high 12" high 12" x 28"	\$671.00 \$83.00	\$872.00 \$108.00	\$_____
_____	K Modular Tables in two styles ____ Rectangular ____ Trapezoidal OPTION: One shelf and sliding door	3' wide x 3' high x 20" 4' wide x 3' high x 20"	\$133.00 \$224.00	\$172.75 \$291.00	\$_____
_____	10' deep shelf with brackets		\$21.00	\$27.25	\$_____
_____	Brochure holder with velcro ____: 9" x 11" ____: 4" x 7"		\$13.00	\$16.75	\$_____
_____	15' roll of velcro		\$60.00	\$78.00	\$_____

All materials are on a rental basis and remain the property of Brede/Exhibits Plus.

TO RECEIVE THE DISCOUNT PRICE, all orders with payment in full, must be received in our office by: **DATED**
 Orders received after this date will be charged the **STANDARD PRICE**.

SUB TOTAL	\$_____
7.40% Sales Tax	\$_____
TOTAL ENCLOSED	\$_____

CANCELLATION POLICY:

- Orders Cancelled prior to decorator move-in are subject to a 50% cancellation charge.
- Orders cancelled after move-in begins are subject to a 100% cancellation charge.
- On-site orders are subject to availability and are subject to an additional 50% late charge.
- Payment in full must accompany your order. For your convenience, we accept checks or money orders drawn on U.S. Banks and credit cards. Enclose check **payable to Brede, Inc.** or complete the credit card information below.

Job # 2593

ON-SITE ORDERS:

PAYMENT POLICY:

Credit Cardholder's Name _____ **Circle One:** Visa MasterCard American Express
 We authorize Brede Exposition Services to charge any additional amounts incurred by me or my representative at show site.
 ACCOUNT NUMBER _____ - _____ - _____ Expiration Date ____ / ____
 TAXABLE _____ TAX EXEMPT _____ (If Tax Exempt, please enclose a copy of tax exempt certificate)

Booth Name _____ Booth No _____
 Company Name _____ Contact Person _____
 Address _____ City/State _____ Zip _____
 Phone () _____ Fax () _____ e-mail address _____

MAIL OR FAX TO: Brede Exhibits Plus • 2211 Broadway St. N.E. • Minneapolis, MN 55413-1782
(612) 378-6570 • Fax (612) 378-6577 • email: cbrandt@brede.com

Move Up To Brede Furniture

New Item
Directors Chairs
• See Price Sheet



- A-1 Chair, gray, 24"w x 26"d x 32" h
- A-2 Loveseat, gray, 45"w x 26"d x 32"h
- A-3 Sofa, gray, 66"w x 26"d x 32"h
- A-4 End table (walnut), 27"w x 27"d x 20"h
- A-5 Coffee table (walnut), 51"w x 24"d x 16"h



- B-1 Conference table, X-base, 48" diameter (oak or walnut)
- B-2 Tulip chair (navy blue or burgundy), 22.5"w x 25"d x 32.5h
- B-3 Small cube, gray, 24"w x 24"d x 21"h
- B-4 Tall pedestal, 12"w x 12"d x 36"h



- C-1 Chair, medium blue, small print, 32"d x 32.5"w x 29.5"h
- C-2 Loveseat, medium blue, small print, 32"d x 56.5"w x 29.5"h
- C-3 Sofa, medium blue, small print, 32"d x 80.5"w x 29.5"h
- C-4 Cylinder, Klondike gray or Solid gray, 30" diameter x 21" high
- C-5 (Not Shown) Cylinder, Klondike gray or Solid gray, 30" diameter x 18" high



- D-1 Designer stool, gray/medium blue, 20.5" wide x 18.25" deep x 45" high
- D-2 Task chair, gray/medium blue, 20.5" wide x 18.25 deep x 36" high
- D-3 Literature Rack
- D-4 Two-way clothing rack

Brede

EXPOSITION SERVICES



E-3

E-2

E-1

- E-1 Conference chair in medium blue pattern
24.5"w x 26"d x 36"h
- E-2A Boatshape conference table
36"w x 72"d x 29"h (Oak, walnut or gray)
- E-2B Boatshape conference table
36"w x 96"d x 29"h (Oak, walnut or gray)
- E-3 Mobile easel with tackboard, 24"d x 36"w x 76"h



F-4

F-2

F-3

F-5

F-1

- F-1 30x60 Double pedestal desk, medium oak
- F-2 21x72 Storage credenza, medium oak
- F-3 Bookcase, 6-shelf, 72"h x 36"w x 12"d (oak, mahogany or walnut)
- F-4 High back executive chair (medium blue/gray), oak frame,
29"d x 26"w x 36"h
- F-5 Side chair (medium blue/gray), oak frame, 25.5"d x 23"w x 32"h



G-3

G-4

G-2

G-1

- G-1-A 48" round conference table (gray, oak, walnut)
- G-1-B 42" round conference table (gray, oak, walnut)
- G-2 Leather side chair, black, 27.5"d x 24"w x 35"h
- G-3 Pedestal, black, 20"w x 20"d x 48"h
- G-4 Small pedestal, with brass trim, 48" diameter x 29"h



H-3

H-2

H-1

- H-1 Black leather club chair
33"w x 32"d x 33h
- H-2 Black leather loveseat
56"w x 32"d x 33"h
- H-3 Black leather sofa
79"w x 32"d x 33"h



I-3

I-2

I-4

I-5

I-1

- I-1 Lounge Chair (burgundy/mahogany) 33"w x 32"d x 32"h
- I-2 Love seat (burgundy/mahogany) 54"w x 32"d x 32"h
- I-3 Sofa (burgundy/mahogany) 75"w x 32"d x 32"h
- I-4 End table (mahogany) 24"w x 24"d x 20"h
- I-5 Coffee Table (mahogany) 48"w x 20"d x 16"h

- J-1 41.75"H X 30" Diameter, black base, black laminate top
- J-2 Bar Stools 20"w x 20"d x 30 1/2"h



J-1

J-2

Brede

EXPOSITION SERVICES

Additional items available upon request.

2211 Broadway St. N.E. • Minneapolis, Minnesota 55413-1782 • (612) 378-6570 • (800) 888-EXPO FAX (612) 378-6577

Mail Copy to:



CUSTOM FURNITURE ORDER FORM

Powersports, RV, Boat Show & Sale
Minneapolis Convention Center - Halls D & E
Minneapolis, Minnesota
November 21-23, 2008

A Division of Brede, Inc. • 2211 Broadway St. NE • Minneapolis, MN 55413-1782 • (612) 378-6570 • Fax (612) 378-6577

- **Send this order to Colleen Brandt.**
- **All materials are on a rental basis and remain the property of Brede Exhibits Plus.**

SERIES I

_____ A-1 Chair • gray	\$ 133.00	_____
_____ A-2 Loveseat • gray	\$ 218.00	_____
_____ A-3 Sofa • gray	\$ 256.00	_____
_____ A-4 End Table (mahogany)	\$ 119.00	_____
_____ A-5 Coffee Table (mahogany)	\$ 119.00	_____

SERIES II

_____ B-1 Conference Table, X-base • 48" diameter • oak, walnut	\$ 133.00	_____
_____ B-2 Tulip Chair • navy blue or burgundy	\$ 138.00	_____
_____ B-3 Small Cube • gray - 24" w x 24" d x 21" h	\$ 77.00	_____
_____ B-4 Tall Pedestal • 12" w x 12" d x 36" h	\$ 80.50	_____

SERIES III

_____ C-1 Chair • medium blue • small print	\$ 137.00	_____
_____ C-2 Loveseat • medium blue • small print	\$ 224.00	_____
_____ C-3 Sofa • medium blue • small print	\$ 257.00	_____
_____ C-4 Cylinder • klondike gray or solid gray • 30" d x 21" h	\$ 112.00	_____
_____ C-5 Cylinder • klondike gray or solid gray • 30" d x 18" h	\$ 112.00	_____

SERIES IV

_____ D-1 Designer Stool • gray/medium blue	\$ 87.00	_____
_____ D-2 Task Chair • gray/medium blue	\$ 85.00	_____
_____ D-3 Literature Rack	\$ 101.00	_____
_____ D-4 2-way Clothing Rack	\$ 86.00	_____

SERIES V

_____ E-1 Conference Chair • medium blue	\$ 132.00	_____
_____ E-2/A Boatshape conference table oak, cherry or gray • 36" w x 72" d x 29" h	\$ 144.00	_____
_____ E-2/B Boatshape conference table oak, cherry or gray • 36" w x 96" d x 29" h	\$ 165.00	_____
_____ E-3 Mobile easel w/ tackboard	\$ 146.00	_____

SERIES VI

_____ F-1 30x60 Double pedestal desk • cherry	\$ 198.00	_____
_____ F-2 21x72 Storage credenza • cherry	\$ 159.00	_____
_____ F-3 Bookcase, 6-shelf • cherry	\$ 87.00	_____
_____ F-4 Highback exec. chair • black leather	\$ 105.00	_____
_____ F-5 Side chair • black cloth	\$ 84.00	_____

SERIES VII

_____ G-1/A 48" round conference table • gray, oak, walnut	\$ 116.00	_____
_____ G-1/B 42" round conference table • gray, oak, walnut	\$ 105.00	_____
_____ G-1/C 36" round conference table • gray, oak, walnut	\$ 75.00	_____
_____ G-2 Leather side chair • black	\$ 116.00	_____
_____ G-3 Pedestal • black	\$ 181.00	_____
_____ G-4 Small pedestal with brass trim	\$ 95.00	_____

SERIES VIII

_____ H-1 Black leather club chair • 33" w x 32" d x 33" h	\$ 250.00	_____
_____ H-2 Black leather loveseat • 56" w x 32" d x 33" h	\$ 274.00	_____
_____ H-3 Black leather sofa • 79" w x 32" d x 33" h	\$ 359.00	_____

SERIES IX

_____ I-1 Lounge chair • burgundy/mahogany 33" w x 32" d x 32" h	\$ 137.00	_____
_____ I-2 Love seat • burgundy/mahogany 54" w x 32" d x 32" h	\$ 224.00	_____
_____ I-3 Sofa • burgundy/mahogany 75" w x 32" d x 32" h	\$ 255.00	_____
_____ I-4 End table • 24" w x 24" d x 20" h • mahogany	\$ 119.00	_____
_____ I-5 Coffee table • 48" w x 20" d x 16" h • mahogany	\$ 119.00	_____

SERIES X

_____ J-1 41.75" h x 30" diameter • black base, black laminate top	\$ 87.00	_____
_____ J-2 Bar stools • black	\$ 84.00	_____

SERIES XI

_____ K-1 Panels (60" w)	\$ 76.00	_____
_____ K-2 Panels (48" w)	\$ 71.00	_____

SERIES XII

_____ L-1 Director Chair • 23" w x 16" d x 36" h, blk canvas natural wood	\$ 63.00	_____
_____ L-2 Director Stool • 23" w x 16" d x 48" h, blk canvas natural wood	\$ 71.00	_____

Additional Items available upon request.

TO RECEIVE THE DISCOUNT PRICE, all orders with payment in full, must be received in our office by: **DATED**
Orders received after this date will be charged the **STANDARD PRICE**.

SUB TOTAL \$ _____
7.40% Sales Tax \$ _____
TOTAL ENCLOSED \$ _____

CANCELLATION POLICY: • Orders Cancelled prior to decorator move-in are subject to a 50% cancellation charge.
• Orders cancelled after move-in begins are subject to a 100% cancellation charge.
ON-SITE ORDERS: • On-site orders are subject to availability and are subject to an additional 50% late charge.
PAYMENT POLICY: • Payment in full must accompany your order. For your convenience, we accept checks or money orders drawn on U.S. Banks and credit cards. Enclose check payable to **Brede, Inc.** or complete the credit card information below.

Job # 2593

Credit Cardholder's Name _____ **Circle One:** Visa MasterCard American Express
We authorize Brede Exposition Services to charge any additional amounts incurred by me or my representative at show site.

ACCOUNT NUMBER _____ - _____ - _____ - _____ Expiration Date _____ / _____

TAXABLE _____ TAX EXEMPT _____ (If Tax Exempt, please enclose a copy of tax exempt certificate)

Booth Name _____ Booth No _____

Company Name _____ Contact Person _____

Address _____ City/State _____ Zip _____

Phone () _____ Fax () _____ e-mail address _____

**MAIL OR FAX TO: Brede Exhibits Plus • 2211 Broadway St. N.E. • Minneapolis, MN 55413-1782
(612) 378-6570 • Fax (612) 378-6577 • email: cbrandt@brede.com**

In Bloom with Brede Silks



A
Spathyfillum Bush
30-32" (H)



B
44" (H) Fountain
Palm



C
Azalea Bush
18" (H)



D
Geranium Bush
18" (H)

Brede

EXPOSITION SERVICES

More Selections →
on the back



E
Dieffenbachia
30-32" (H)



G
88" Ficus
on Natural
Dragonwood Trunks



F
20" Japanese
Mum Bush
12-15" (H)



H
60" Ruffle Fern
25-30" (W)

Brede

EXPOSITION SERVICES

2211 Broadway St. N.E. • Minneapolis, Minnesota 55413-1782 • (612) 378-6570 • (800) 888-EXPO Fax (612) 378-6577

Mail Copy to:



BREDE SILKS ORDER FORM

Powersports, RV, Boat Show & Sale
Minneapolis Convention Center - Halls D & E
Minneapolis, Minnesota
November 21-23, 2008

A Division of Brede, Inc. • 2211 Broadway St. NE • Minneapolis, MN 55413-1782 • (612) 378-6570 • Fax (612) 378-6577

- **Send this order to Colleen Brandt.**
- **All materials are on a rental basis and remain the property of Brede Exhibits Plus.**

QTY	DESCRIPTION	DISCOUNT PRICE	STANDARD PRICE	TOTAL
_____	A Spathyfillum Bush	\$23.50	\$30.00	\$_____
_____	B Fountain Palm	\$28.00	\$35.25	\$_____
_____	C Azalea Bush Hot Pink	\$28.00	\$35.25	\$_____
_____	D Geranium Bush Red	\$24.50	\$31.00	\$_____
_____	E Dieffenbachia	\$22.00	\$28.50	\$_____
_____	F Japanese Mum Bush Yellow	\$22.00	\$28.50	\$_____
_____	G Ficus Tree	\$76.50	\$98.50	\$_____
_____	H Ruffle Fern	\$18.50	\$23.75	\$_____

<p>TO RECEIVE THE DISCOUNT PRICE, all orders with payment in full, must be received in our office by: DATED Orders received after this date will be charged the STANDARD PRICE.</p>	<p>SUB TOTAL \$ _____ 7.40% Sales Tax \$ _____ TOTAL ENCLOSED \$ _____</p>
--	---

CANCELLATION POLICY: • Orders Cancelled prior to decorator move-in are subject to a 50% cancellation charge. **Job # 2593**
 • Orders cancelled after move-in begins are subject to a 100% cancellation charge.
ON-SITE ORDERS: • On-site orders are subject to availability and are subject to an additional 50% late charge.
PAYMENT POLICY: • Payment in full must accompany your order. For your convenience, we accept checks or money orders drawn on U.S. Banks and credit cards. Enclose check **payable to Brede, Inc.** or complete the credit card information below.

Credit Cardholder's Name _____ **Circle One:** Visa MasterCard American Express
 We authorize Brede Exposition Services to charge any additional amounts incurred by me or my representative at show site.
 ACCOUNT NUMBER _____ - _____ - _____ Expiration Date ____ / ____
 TAXABLE _____ TAX EXEMPT _____ (If Tax Exempt, please enclose a copy of tax exempt certificate)

Booth Name _____ Booth No _____
 Company Name _____ Contact Person _____
 Address _____ City/State _____ Zip _____
 Phone () _____ Fax () _____ e-mail address _____

**MAIL OR FAX TO: Brede Exhibits Plus • 2211 Broadway St. N.E. • Minneapolis, MN 55413-1782
 (612) 378-6570 • Fax (612) 378-6577 • email: cbrandt@brede.com**

Powersports, RV, Boat Show & Sale
 MCC - Halls D & E
 Minneapolis, MN
 November 21-23, 2008

Audio Visual Order Form

Minneapolis
Event / Convention



Computer Display Equipment						Customer Information	
Qty	1 Day	2 Days	3 Days	TOTAL			
	\$100.00	\$150.00	\$200.00	\$	Firm Name:		
	\$130.00	\$195.00	\$260.00	\$			
	\$220.00	\$330.00	\$440.00	\$	Address:		
	\$350.00	\$525.00	\$700.00	\$			
	\$450.00	\$675.00	\$900.00	\$	City:		
	\$80.00	\$120.00	\$160.00	\$	State: Zip:		
	\$20.00	\$30.00	\$40.00	\$	Ordered By:		
	\$250.00	\$375.00	\$500.00	\$	Telephone #:		
				\$	Fax #:		
Video Equipment						Ordering Instructions	
Qty	1 Day	2 Days	3 Days	TOTAL			
	\$50.00	\$75.00	\$100.00	\$	⇨ The total charge per item is determined by multiplying the quantity ordered by the day rate. ⇨ Please include applicable Sales Tax on equipment rental. TAX EXEMPT STATUS - If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be provided. ⇨ To guarantee equipment and rates listed, this order should reach us 5 days prior to delivery. ⇨ Operator labor, if requested, is subject to the prevailing hourly rate with a 4 hour minimum. Any applicable facility or union ad drayage charges are not included and shall be clients responsibility. ⇨ CANCELLATIONS: A) Cancellation must be received 5 days prior to delivery to avoid minimum 1 day charge. B) If services have already been provided a 100% cancellation fee will apply.		
	\$60.00	\$90.00	\$120.00	\$			
	\$70.00	\$105.00	\$140.00	\$			
	\$220.00	\$330.00	\$440.00	\$			
	\$350.00	\$525.00	\$700.00	\$			
	\$450.00	\$675.00	\$900.00	\$			
	\$80.00	\$120.00	\$160.00	\$			
	\$20.00	\$30.00	\$40.00	\$			
				\$			
				\$			
Audio Equipment							
Qty	1 Day	2 Days	3 Days	TOTAL			
	\$40.00	\$60.00	\$80.00	\$			
	\$20.00	\$30.00	\$40.00	\$			
	\$120.00	\$180.00	\$240.00	\$			
	\$70.00	\$105.00	\$140.00	\$			
	\$160.00	\$240.00	\$320.00	\$			
	\$260.00	\$390.00	\$520.00	\$			
Basic Audio Visual Equipment							
Qty	1 Day	2 Days	3 Days	TOTAL			
	\$30.00	\$45.00	\$60.00	\$			
	\$40.00	\$60.00	\$80.00	\$			
	\$30.00	\$45.00	\$60.00	\$			
	\$40.00	\$60.00	\$80.00	\$			
				\$			
Rental Total:				PAYMENT IS DUE WHEN ORDER IS PLACED		Delivery Information	
EQUIPMENT TOTAL	1	\$		On Site Contact:			
DELIVERY / SETUP / PICK-UP (\$100.00)	2	\$	100.00	Contact Cell #:			
SUBTOTAL	3	\$		Booth #:		Room #	
SALES / LABOR TAX (7.4% OF LINE # 3)	4	\$		Delivery Date:		Time:	
TOTAL DUE	5	\$		Pickup Date:		Time:	
Method of Payment				PLEASE CHECK ONE		Return for Processing	
Card Number: _____				Exp. Date ____ / ____		PSAV - Event Services 2904 2nd Street North Minneapolis, MN 55411 (612) 521-8225 (PHONE) (612) 521-7995 (FAX) Brede EXPOSITION SERVICES	
Cardholder's Name (as appears on card): _____				American Express <input type="checkbox"/>			
_____				Visa <input type="checkbox"/>			
Cardholders Signature: _____				MasterCard <input type="checkbox"/>			
_____				Check Enclosed <input type="checkbox"/>			



Floral Order Form

Minneapolis Floral

Powersports, RV, Boat Show & Sale
MCC - Halls D & E
Minneapolis, MN
November 21-23, 2008

2420 Hennepin Ave South
Minneapolis, Mn 55405-2697

Phone # 612-377-8080
Fax # 612-377-6240

Green Plants	Quantity	Unit Cost	Total
Rental			
2 Foot Green Plant Rental		25.00	
3 Foot Green Plant Rental		35.00	
4 Foot Green Plant Rental		45.00	
5 Foot Green Plant Rental		55.00	
6 Foot Green Plant Rental		65.00	
7 Foot Green Plant Rental		90.00	
Small Fern 6" Pot		20.00	
Large Fern 8" Pot		30.00	
Ivy 6" Pot		20.00	

Blooming Plants	Quantity	Unit Cost	Total
Chrysanthemum White		22.50	
Chrysanthemum Yellow		22.50	
Chrysanthemum Lavender/Rust (seasonal)		22.50	
Azaleas		30.00	
Seasonal Blooming		25.00	

Fresh Floral Service	Quantity	Unit Cost	Total
Cut Flower Arrangement 18" High		50.00	
Cut Flower Arrangement 24" High		65.00	
Tropical Arrangement		75.00	
Service Fee and/or Delivery charges			
	Subtotal		
	7.40 Tax		
	Total		

Special Services
Call For Quotation:
 Corsages
 Boutonnieres
 Luncheons, Banquets
 Hospitality Suites
 Fountains, Ponds
 Exotic Plants

All Prices Include:
 Installation
 Decorative Containers
 Removal at end of show

All Green Plants
For Rental Only

Payment Policy
 All Orders Must Be
 Paid in Full Prior to
 Show Opening

Please fill out completely

Show Name _____ Convention Location _____

Exhibitor _____ Booth # _____

Credit Card # _____ Exp. Date ____/____/____

Name on Credit Card _____ Move in Date ____/____/____ Time _____

Telephone # (____) _____ Move out Date ____/____/____ Time _____

Fax # (____) _____ Cell # (____) _____ during show

Show Opens _____ Time _____

Signature _____

Address _____ City _____ State _____ Zip Code _____

For Special Services Call for Appointment
Minneapolis Floral - 2420 Hennepin Ave. - 612-377-8080

Please note: Orders placed after move in are subject to \$25.00 special service fee
 Please add \$10.00 Delivery charge for orders under \$75.00

www.minneapolisfloral.com



Exhibitor's Price List & Contract 2008

A. Booth Photography in exhibit hall w/5 Meg file & 8x10 print: \$ 95.00 _____
 ➤ *each additional view is \$65 w/an 8x10 print* _____
 ➤ *ownership of digital file is \$100 per booth view* _____

B. Booth Photography in the exhibit hall w/120mm & 8x10 print: 145.00 _____
 ➤ *each additional view is \$95 w/an 8x10 print* _____
 ➤ *ownership of negatives is \$125 per booth view* _____

➤ **Please circle one: Booth Empty - w/Staff - w/Crowd (add \$75)** _____

C. 2 Hours of Digital Photography w/100-5x7 Prints 750.00 _____
 ➤ *prints delivered on site in 60 seconds*
 ➤ *put any background behind your photo w/your logo*
 ➤ *photography done at your booth or a hospitality suite*
 ➤ *Must be prearranged prior to event.*

E. Reprint Prices for Booth Photography (color or black and white) _____
 8x10 = 15.50 11x14 = 45.00 16x20 = 87.00

Shipping & Handling - 1 Pound US - 2 Day FedEx \$15.00 (*Intl. \$28.00*) _____

Minnesota State Sales Tax – 6.65% (Mpls 7.4%) **MN Residents ONLY** _____

TOTAL.....**\$** _____

Company Name _____ Address _____

City _____ State _____ Zip _____

You're Name/Title _____ Phone _____

Contact at Booth _____ Booth No. _____

Event: Name _____ Location _____

Event Month _____ Day(s) _____ Signature _____

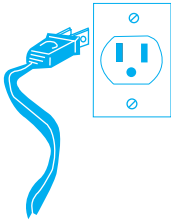
*Photographer will do scheduling for booth photography.
 Payment Requirements: Prepaid, C.O.D. (FedEx \$25.00) or cash on site
 Negatives or Transparencies remain the property of John Markovich Photography.*



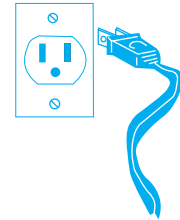


MINNEAPOLIS
CONVENTION CENTER

2008
Prices effective
1/1/08 thru 12/31/08



1301 Second Avenue South
Minneapolis, Minnesota 55403-2781
(612) 335-6000
Exhibitor Service Information - (612) 335-6550
Fax - (612) 335-6600 TDD (612) 335-6500



ELECTRICAL SERVICE ORDER FORM

SAVE MONEY - DISCOUNTED ADVANCE RATE

Payment and order received by Convention Center fifteen (15) days prior to 1st show day

SAVE TIME

Send this form and payment directly to the Convention Center

Do not send these forms to the decorator

Pay all Convention Center Service Orders **with one Check** Payable to: **“Minneapolis Convention Center”**

AVOID CONFUSION

TO AVOID DOUBLE BILLING: When faxing a credit card order, **DO NOT** mail your original forms



Provide complete customer and payment information


Read instructions and policies on back of form

For mailed orders, please keep yellow copy, send one (1) copy to the Convention Center

DID YOU KNOW ??

OTHER SERVICES OFFERED AT THE MINNEAPOLIS CONVENTION CENTER:

-  Telephone Service
 -  Cleaning and Porter Service
 -  Plumbing/Compressed Air Service
 -  AV Services/Cable Service
 -  Guest Services
- }
- See enclosed forms

 **Food service, coffee and/or rolls in your booth. Contact the Convention Center Food Service at (612) 335-6045**

Hospitality Suites/Meeting Rooms available through the Minneapolis Convention Center

Call our Sales Department at (612) 335-6035

Questions
Contact Exhibitor Services
(612) 335-6550



Minneapolis Convention Center
 1301 Second Avenue South
 Minneapolis, Minnesota 55403-2781
 (612) 335-6000 FAX (612) 335-6600
 Exhibitor Service Information (612) 335-6550

Electrical Service Order Form

Prices Effective 1/1/08 thru 12/31/08 **2008**

Name of Event _____			Date of Event _____		
Firm Name _____			Booth Number(s) _____		
<input type="checkbox"/> Check if new address					
Street Address _____			Contact Person _____		
City _____	State _____	Zip _____	Phone # _____		

Payment Notice: Advance Rates apply only to orders paid in full and received 15 DAYS PRIOR TO THE FIRST SCHEDULED SHOW DAY. Standard Rates must be paid at move-in for all other orders. NO EXCEPTIONS.

Standard Electrical Service (Tax does not apply)

120 volts - per single receptacle

Qty.	Advance Rate	Standard Rate	Qty.	Advance Rate	Standard Rate
10 amp (1100 watts) _____	92.00	115.00	20 amp (2200 watts) _____	118.00	146.00

The MCC only places power according to *the* number of outlets ordered. This is brought to the booth in the most convenient manner. Specific placement of power in the booth will require a floor plan and will incur labor. We do not divide electrical into smaller increments for you. You may redistribute power yourself with UL approved extension cords, power strips, etc.

24 hour Service Required? Add 50% to Service Connection Charge \$ _____

Special Electrical Service (Tax does not apply)

Special electrical service will require labor. Please call for labor estimate.

Service will not be installed without pre-paid labor. Please notify service desk when equipment is in place and ready for connection.

208 volts single phase - per single connection

208 volts 3-phase - per single connection

Qty.	Advance Rate	Standard Rate	Qty.	Advance Rate	Standard Rate
10 amp (2080 watts) _____	127.00	\$158.00	10 amp (3600 watts) _____	150.00	\$188.00
20 amp (4160 watts) _____	158.00	192.00	20 amp (7200 watts) _____	267.50	335.50
30 amp (6240 watts) _____	195.50	243.00	30 amp (10,800 watts) _____	299.50	377.00
40 amp (8320 watts) _____	254.50	315.50	40 amp (14,400 watts) _____	376.00	468.00

Other 120/280 volt, 240 volt and 480 volt service available by special order.

Call Exhibitor Service Department for pricing (612) 335-6550

Non-Taxable

Total

\$ _____

Labor for Special Electrical Work (Tax does not apply)

Including repairs, special placement and tracing malfunctions. Labor time will be charged in one-half (1/2) hour increments. Minimum charge of one-half (1/2) hour.

Rate * Labor charges will be assessed at time of installation and payment in full must be received prior to service.

Monday through Friday, 7:00 a.m. - 4:30 p.m. (except Holidays)	93.00/hr.	
Monday through Friday, 4:30 p.m. - Midnight (except Holidays)	139.50/hr.	
Monday through Friday, Midnight - 7:00 a.m., all day Saturday & Sunday	186.00/hr.	

Non-Taxable

Total

\$ _____

Service Accessories (Tax does apply)

Accessories do not include power. Be sure to order power as needed. Accessories must be picked up at Service Desk.

	Qty.	
Extension Cord (25 Feet)	_____	25.00
Triple Tap (3 Outlets)	_____	15.00
Power Strip with surge protection	_____	25.00

Total

\$ _____

Service accessories taxed @ 7.15%

\$ _____

Any balance due during or at the end of the show will be billed directly to the credit card number provided. By your signature below, you acknowledge and agree to these terms and authorize MCC to bill your credit card.

Payment must be in U.S. Funds. Make checks payable to Minneapolis Convention Center.

Money Order # _____ Company Check # _____

MasterCard Credit Card # _____

VISA Cardholders Name _____ Exp. Date _____

American Express Authorized Signature _____

Order Total \$ _____

For MCC Use Only	
ID No.	\$ _____
Entered	Date _____
P.O. No. _____ P.O. needs to accompany order	

MINNEAPOLIS CONVENTION CENTER
1301 Second Avenue South - Minneapolis, Minnesota 55403-2781
Request for Electrical Service
(612) 335-6550

IMPORTANT CONDITIONS AND REGULATIONS

1. **ADVANCE ORDERS:** To receive advance rate, orders must be received a minimum of 15 days prior to first show day.
2. **RETURNED CHECK FEE: A \$30.00 service charge will be assessed for any returned checks.**
3. **CONDITIONS FOR PROCESSING SERVICE ORDER FORMS:**
 - a. Payment **IN FULL, IN U.S. FUNDS** must accompany service order form.
 - b. Date payment is received by the Minneapolis Convention Center will determine the applicable rate.
 - c. All order form information must be completed in full for order to be processed. Incomplete order forms could result in processing delays resulting in slow service installation.
 - d. No service will be installed until full payment is received.
 - e. Cancellations:
Refunds will be computed as follows:
 1. After installation - **NO REFUND.**
 2. Before installation, but 6 days or less prior to first scheduled move-in-day - **85% REFUND.**
 3. Before installation and more than 6 days prior to first scheduled move-in day - **FULL REFUND.**
4. Rates quoted for all connections cover only the bringing of service to the booth in the most convenient manner as determined by the Minneapolis Convention Center and **DO NOT** include connecting equipment to provided services. Special placement or relocation of service will result in a labor charge. Payment **IN FULL** must be rendered for such services before the close of event day.
5. Advance orders will receive priority service.
6. Claims will not be considered unless filed in writing by exhibitor prior to close of show.
7. Requests for special voltage and/or other "Special Requirements" (see form) must be received by the Minneapolis Convention Center 30 days prior to scheduled exhibitor arrival and move-in.
8. Use of open clip sockets, latex or lamp cord wire, unapproved duplex or triplex attachment plugs in exhibits is prohibited.
9. Standard wall, column and permanent building electrical outlets are not a part of booth space and are not to be used by exhibitors unless specified otherwise.
10. Under **NO** circumstances shall anyone other than "house electrician" make electrical connections.
11. Special equipment requiring company engineers or technicians for assembly, servicing, preparatory work and operation may be executed without "house electrician," however, all service connections and overload protection to such equipment must be made by "house electrician" only.
12. All equipment must be properly tagged or marked with complete information as to the type and/or amount of current voltage, phase, frequency, horsepower, etc. required.
13. All materials and equipment furnished by the Minneapolis Convention Center for this service order shall remain the property of the Minneapolis Convention Center and shall be removed **ONLY** by the Minneapolis Convention Center at the close of the show.
14. The Minneapolis Convention Center electricians are authorized to cut floor coverings to permit installation of service unless otherwise directed.
15. All exhibitors' **120 Volt** cords must be of the 3 wire, grounded type. All exposed non-current carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded.
16. The Minneapolis Convention Center reserves the right to refuse connection to any exhibitor whose equipment is deemed unsafe by the Minneapolis Convention Center's electrical supervisors.
17. Booth power will be turned on 1 hour prior to event opening and turned off 30 minutes after close. 24 hour service will be provided only to those locations that have ordered and paid for 24 hour service.
18. Power requirements crossing aisles will not be installed unless approved by show management.
19. Prices are based upon current wage rates and are subject to change without notice.
20. Refunds or credits in excess of \$15.00 dollars will be made automatically. Claims for refunds for less than \$15.00 must be made in writing.

Please complete and retain Customer Copy - Make remittance and mail remaining copy to:

Minneapolis Convention Center - 1301 Second Avenue South - Minneapolis, Minnesota 55403-2781 - ☎ (612) 335-6550 ☎

Standard Electrical Services	120 Volt, A.C., Single Phase, 60 Cycle
	208 Volt, A.C., Single Phase, 60 Cycle
	208 Volt, A.C., Three Phase, 60 Cycle
Special Voltage Available on Request	480 Volt, A.C., Three Phase, 60 Cycle
	240 Volt, A.C., Three Phase, 60 Cycle



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TELEPHONE SERVICE

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 -  Guest Services
- }
- See enclosed forms

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Call our Sales Department at (612) 335-6035

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(612) 335-6550



Minneapolis Convention Center
 1301 Second Avenue South
 Minneapolis, Minnesota 55403-2781
 (612) 335-6000 FAX (612) 335-6600
Exhibitor Service Information (612) 335-6550

Telephone Service Order Form

Prices Effective 1/1/08 thru 12/31/08 **2008**

Name of Event _____			Date of Event _____
Firm Name _____ <small><input type="checkbox"/> Check if new address</small>			Booth Number(s) _____
Street Address _____			Contact Person _____
City _____	State _____	Zip _____	Phone # _____

Payment Notice: **Advance Rates** apply only to orders paid in full and received 15 DAYS PRIOR TO THE FIRST SHOW DAY. **Standard Rates** must be paid at move-in for all other orders. NO EXCEPTIONS.

Telephone Service

Includes: Telephone line, labor for normal installation, unlimited access to local calls and 1-800 numbers. Standard Telephone Service

		Cost Per Line			
		Advance Rate	Standard Rate		
		\$216.00/line	\$270.00/line		
Number of lines required _____		x rate \$ _____		Total	\$ _____
Deposit Items					
Please indicate if long distance access is required					Sales Tax @ 7.15%
Number of lines with long distance _____		x \$75.00/line deposit			
Please indicate if a phone set is required					
Number of lines with phone sets _____		x \$75.00/line deposit			
<small>NOTE: Phone sets must be picked up and returned to the EXHIBITOR SERVICE DESK.</small>					
<small>All deposits are refundable upon return of phone sets and/or minus long distance usage. Please see reverse side of form for Conditions and Instructions regarding long distance service and refunds.</small>					
To speed processing of refunds, we recommend a separate check for your deposit.					Deposit Total
					\$ _____

Voice Mail Service	Total	\$ _____
Available on ADVANCE orders only. \$43.00/line x _____ lines	Sales Tax @ 7.15%	

Speaker Phone

Speaker phone service is available for an additional \$30.00/set x _____ # sets = \$ _____	Total	\$ _____
	Sales Tax @ 7.15%	

Multi-line sets are available by special request. Please call Exhibitor Services at 612-335-6550 for pricing and availability.

Telephone Technician Labor

Special placement, wiring, repairs, special cable runs, etc. will require pre-paid labor. Labor will be assessed in 1/2 hour increments.		
Description		
Monday through Friday, 7:00 a.m. - 4:30 p.m. (except Holidays)	\$ 72.00/hr.	
Monday through Friday, 4:30 p.m. - Midnight (except Holidays)	\$ 108.00/hr.	
Monday through Friday, Midnight - 7:00 a.m., Saturday, Sunday and Holidays	\$ 144.00/hr.	
Total		\$ _____
Sales Tax @ 7.15%		

Comments/Additional Requirements: _____

Any balance due during or at the end of the show will be billed directly to the credit card number provided. By your signature below, you acknowledge and agree to these terms and authorize MCC to bill your credit card.

Payment must be in U.S. Funds. Make checks payable to Minneapolis Convention Center.

Company Check # _____

MasterCard Credit Card # _____

VISA Cardholders Name _____ Exp. Date _____

American Express Authorized Signature _____

Order Total	\$ _____
For MCC Use Only	
ID No. _____	\$ _____
Entered _____	Date _____
P.O. No. _____	
P.O. needs to accompany order	

MINNEAPOLIS CONVENTION CENTER
1301 Second Avenue South - Minneapolis, Minnesota 55403-2781
Request for Telephone/Cable Service
(612) 335-6550

IMPORTANT CONDITIONS AND REGULATIONS

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2. **RETURNED CHECK FEE: A \$30.00 service charge will be assessed for any returned checks.**
3. **CONDITIONS FOR PROCESSING SERVICE ORDER FORMS:**
 - a. Payment **IN FULL, IN U.S. FUNDS** must accompany service order form.
 - b. Date payment is received by the Minneapolis Convention Center will determine the applicable rate.
 - c. All order form information must be completed in full for order to be processed. Incomplete order forms could result in processing delay resulting in slow service installation.
 - d. No service will be installed until full payment is received.
 - e. Cancellations:
Refunds will be computed as follows:
 1. After installation - **NO REFUND.**
 2. Before installation, but 6 days or less prior to first scheduled move-in-day - **85% REFUND.**
 3. Before installation and more than 6 days prior to first scheduled move-in day - **FULL REFUND.**
4. Rates quoted for all connections cover only the bringing of service to the booth in the most convenient manner as determined by the Minneapolis Convention Center and **DO NOT** include connecting equipment to provided services. Special placement or relocation of service will result in a labor charge. Payment **IN FULL** must be rendered for such services before the close of event day.
5. All material and equipment furnished by the Minneapolis Convention Center for this service order shall remain Minneapolis Convention Center property and shall not be removed from the Minneapolis Convention Center.
6. Claims will not be considered unless filed in writing by exhibitor prior to close of show.
7. Unless otherwise directed, Minneapolis Convention Center Technical Personnel are authorized to cut floor coverings to permit installation of service.
8. Rates quoted for all connections cover the bringing of service to the booth in the most convenient manner as determined by the Minneapolis Convention Center.
9. A labor charge will be assessed for relocating service after initial installation has been completed.

Service Installation And Equipment Use:

1. **TELEPHONES MUST BE PICKED UP AND RETURNED TO EXHIBITOR SERVICE DESK.**
2. Deposits for telephone sets and long distance service must be paid prior to issuance of telephone and activation of long distance service. Deposits may be included with order, although a separate payment is recommended to speed up the deposit refund process.
3. The exhibitor is responsible for all telephone calls charged to their line.
4. The exhibitor will be responsible for all telephone equipment while in his/her possession. Equipment not returned or equipment damaged while in the possession of exhibitor will result in forfeiture of deposit.

Type Of Service:

Please Note: (1) Telephone service is Centrex based. Call Forwarding, Call Waiting, and Speed Dialing are not available. (2) Lines are suitable for dial up data transmission. (3) We do not guarantee higher transmission speeds. (4) Standard connection is RJ-11C plug.

1. *Single Line* - Basic service includes one touch tone line installed in booth. Unlimited local calls within area calling zone are included.
2. *Multi-Line Telephone Requirements* - A multi-button, touch tone telephone set provides **up to three individual lines.** Individual line rates apply.

Long Distance Service:

1. Direct Dial Long Distance calls billed on a per minute basis.
2. Payment for Long Distance calls will be subtracted from deposit. If additional money is owed, it must be paid prior to show close.
3. Exhibitors are responsible for all calls made on their assigned lines.
4. Long Distance calls and other services will be billed at the prevailing rate.
5. Phones are restricted from 976 calling.

Telephone Sets Supplied By Exhibitors Must Be Touch Tone And Meet FCC Regulations.

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COMPRESSED AIR - WATER - DRAIN - GAS SERVICE ORDER FORM

SAVE MONEY - DISCOUNTED ADVANCE RATE

Payment and order received by Convention Center fifteen (15) days prior to 1st show day

SAVE TIME

Send this form and payment directly to the Convention Center

Do not send these forms to the decorator

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AVOID CONFUSION

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Provide complete customer and payment information


Read instructions and policies on back of form

For mailed orders, please keep yellow copy, send one (1) copy to the Convention Center

DID YOU KNOW ??

OTHER SERVICES OFFERED AT THE MINNEAPOLIS CONVENTION CENTER:

 Electrical Service

 Telephone Service


 Cleaning and Porter Service

 AV Services/Cable Service

 Guest Services



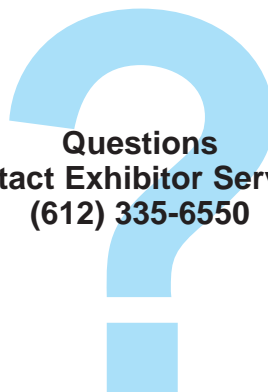
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Questions
Contact Exhibitor Services
(612) 335-6550





Minneapolis Convention Center
 1301 Second Avenue South
 Minneapolis, Minnesota 55403-2781
 (612) 335-6000 FAX (612) 335-6600
Exhibitor Service Information (612) 335-6550

Compressed Air - Water - Drain - Gas Service Order Form

Prices Effective 1/1/08 thru 12/31/08 **2008**

Name of Event _____		Date of Event _____	
Firm Name _____		Booth Number(s) _____	
<input type="checkbox"/> Check if new address			
Street Address _____		Contact Person _____	
City _____	State _____	Zip _____	Phone # _____

Payment Notice: **Advance Rates** apply only to orders paid in full and received 15 DAYS PRIOR TO THE FIRST SHOW DAY. **Standard Rates** must be paid at move-in for all other orders. NO EXCEPTIONS.

Compressed Air

Prices based on 1/2" line. Standard supplied connector is 1/4" or 1/2" Foster quick-disconnect type. Special adapters and multiple connections will require additional charges for parts & labor. Air pressure varies minimum 90 PSI to maximum 125 PSI. If moisture content and pressure are critical, exhibitor should bring drier and regulator.

Description	Qty.	Advance Rate	Standard Rate	
Service charge for 1st connection	_____	\$ 194.50	\$ 228.00	
Each additional connection	_____	78.00	117.00	
Lines above 1/2" in size, add 50% to service connection charge			\$ _____	
Size of air line required: _____ CFM required: _____				Total \$

24 hour Service Required? Add 50% to Service Connection Charge \$

Water Supply & Drain Connections

Note: Prices include only 10 ft. supply. Connection will require additional labor. Please call exhibitor services for estimates.

Description	Qty.	Advance Rate	Standard Rate	
Water (prices based on 1/2" line).				
Service charge for 1st 10 ft. of supply line (Drain not included)	_____	\$ 216.50	\$ 272.50	
Each additional supply line	_____	62.00	111.50	
Lines above 1/2" in size, add 50% to service charge			\$ _____	
Size of water line required: _____				Total \$

NOTE: Pressure may vary. Minimum pressure 45 PSI, maximum pressure 80 PSI. If pressure is critical, exhibitor should arrange to have a pressure regulator valve installed.

Description	Qty.	Advance Rate	Standard Rate	
Drainage (prices based on 3/4" line).				
Service charge for 1st 10 ft. of supply line (Water supply line not included)	_____	\$ 216.50	\$ 272.50	
Each additional supply line	_____	62.00	111.50	
Lines above 3/4" in size, add 50% to service charge			\$ _____	
Size of drainage line required: _____				Total \$

One-Time Water Fill and Drain

Description	Qty.	Advance Rate	Standard Rate	
Service charge for one time fill and drain for one unit (up to 500 gal. max.)	_____	\$108.00	\$ 140.50	
Additional units in same booth	_____	35.50	41.00 per unit	
Daily top-off (up to 500 gal. total)	# _____ days	35.50	41.00 per day	
Exhibitor must notify when ready for fill and must be present during fill.				Total \$

Labor

Labor charge will be charged in 1/2 hour increments. (minimum charge of 1/2 hour)

Description	Rate	
Monday through Friday, 8:00 a.m. - 4:30 p.m. (except Holidays).....	\$ 98.00/hr.	
Monday through Friday, 4:30 p.m. - Midnight (except Holidays)	\$ 147.00/hr.	
Monday through Friday, Midnight - 8:00 a.m., Saturday, Sunday and Holidays.....	\$ 196.00/hr.	Total \$

Natural Gas

All gas connections are located on south wall only. The Minneapolis Convention Center does not perform gas connections. You must use a qualified Minneapolis licensed pipefitter. Your cost will consist of our connection fee plus your payment to the pipefitter.

Description	Qty.	Advance Rate	Standard Rate	
Service charge for access	_____	\$ 150.00	\$ 225.00	Total \$

Any balance due during or at the end of the show will be billed directly to the credit card number provided. By your signature below, you acknowledge and agree to these terms and authorize MCC to bill your credit card.

Payment must be in U.S. Funds. Make checks payable to Minneapolis Convention Center.

Money Order # _____ Company Check # _____

MasterCard Credit Card # _____

VISA Cardholders Name _____ Exp. Date _____

American Express Authorized Signature _____

Order Total \$

For MCC Use Only	
ID No. _____	\$ _____
Entered _____	Date _____
P.O. No. _____ P.O. needs to accompany order	

MINNEAPOLIS CONVENTION CENTER
1301 Second Avenue South - Minneapolis, Minnesota 55403-2781
Request for Compressed Air - Water - Drain - Gas Service
(612) 335-6550

IMPORTANT CONDITIONS AND REGULATIONS

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3. **CONDITIONS FOR PROCESSING SERVICE ORDER FORMS:**
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5.
 - a. Connection rates listed cover bringing service from main line to booth and do not include connecting equipment. Requests for special services such as placing hose under carpet or relocating service(s) will include a labor charge.
 - b. All work performed within booth attaching lines to equipment will be charged on a time and material basis in addition to connection fees.
 - c. A separate connection fee will be made for each piece of equipment using connected service, whether connected direct or otherwise.
6. Claims will not be considered unless filed in writing by exhibitor prior to close of show.
7. Unless otherwise directed, Minneapolis Convention Center Personnel are authorized to cut floor coverings to permit installation of service.
8. All material and equipment furnished by the Minneapolis Convention Center for this service order shall remain the Minneapolis Convention Center's property and shall be removed only by the Minneapolis Convention Center at the close of the show.
9. Wall, column and permanent building utility outlets are not a part of booth space and are not to be used by exhibitors.
10. All equipment must comply with federal, state and local safety codes.
11. Prices are based upon current wage rates and are subject to change without notice.
12. Under **NO** circumstances shall anyone other than "house personnel" make service connections.
13. Special equipment requiring company engineers or technicians for assembly, servicing, preparatory work and operation may be executed without "house personnel," however, all service connections to such equipment must be made by "house personnel" only.
14. The Minneapolis Convention Center reserves the right to refuse connection to any exhibitor whose equipment is deemed unsafe by Minneapolis Convention Center Management.
15. All equipment using water must have inlet and outlet properly tagged.
16. The Minneapolis Convention Center will not be responsible for moisture or water in air lines. Exhibitors should supply their own filter or other equipment to handle moisture or water.
17. The Minneapolis Convention Center must have 30 days notice in order to supply special regulators, strainers, traps, etc.
18. Service Outlet size will be determined by the volume required.

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CLEANING AND PORTER SERVICE ORDER FORM

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 **Food service, coffee and/or rolls in your booth. Contact the Convention Center Food Service at (612) 335-6045**

Hospitality Suites/Meeting Rooms available through the Minneapolis Convention Center

Call our Sales Department at (612) 335-6035


**Questions
Contact Exhibitor Services
(612) 335-6550**



Minneapolis Convention Center
 1301 Second Avenue South
 Minneapolis, Minnesota 55403-2781
 (612) 335-6000 FAX (612) 335-6600
Exhibitor Service Information (612) 335-6550

Cleaning and Porter Service Order Form

Prices Effective 1/1/08 thru 12/31/08 **2008**

Name of Event _____			Date of Event _____
Firm Name _____			Booth Number(s) _____
<input type="checkbox"/> Check if new address			
Street Address _____			Contact Person _____
City _____	State _____	Zip _____	Phone # _____

Payment Notice: **Advance Rates** apply only to orders paid in full and received 15 DAYS PRIOR TO THE FIRST SHOW DAY. **Standard Rates** must be paid at move-in for all other orders. NO EXCEPTIONS.

Notice: Cost of vacuuming and / or shampooing will be invoiced on the total area of your booth. **100 sq. ft. minimum** Credits for cleaning must be requested prior to show opening each day. Requests for credit will not be honored after show opens. Convention Center staff will remove trash from Convention Center aisle containers on a daily basis. Should you require trash removal from your booth during show hours, please order porter service below.

Vacuuming

Booth Size _____ x _____ = _____ sq. ft. (100 sq. ft. minimum)

COST PER DAY	Advance Rate	Standard Rate
	25¢/sq. ft.	30¢/sq. ft.

Number of Days _____ x _____ sq. ft. x rate \$ _____
(100 sq. ft. min.)

Total \$

Damp Mop

COST PER SQUARE FOOT	Advance Rate	Standard Rate
	30¢	45¢

_____ sq. ft. x rate \$ _____
(100 sq. ft. min.)

Number of Days _____ x _____ sq. ft. x rate \$ _____
(100 sq. ft. min.)

Total \$

Shampooing

COST PER SQUARE FOOT	Advance Rate	Standard Rate
	40¢	56¢

_____ sq. ft. x rate \$ _____
(100 sq. ft. min.)

NOTICE: Booth area must be picked up and ready for shampoo at least 12 hours prior to show opening to allow for shampoo and drying.

Total \$

Convention Center staff will remove trash from Convention Center aisle containers on an daily basis. Should you require trash removal from your booth during show hours, please order porter service below.

Periodic Porter Service

Porter service is provided every 2 hours (trash removal from booth during show hours). If you wish to have an attendant in your booth area on a full-time basis, please contact Exhibitor Services for rates and availability. Please remember to order a trash can from your decorator. The Convention Center does not supply trash cans.

COST PER DAY

	Advance Rate	Standard Rate
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- Every show day..... \$ 51.50 \$ 56.75
- Only days specified _____ \$ 51.50 \$ 56.75

Number of days _____ x rate \$ _____

Total \$

Any balance due during or at the end of the show will be billed directly to the credit card number provided. By your signature below, you acknowledge and agree to these terms and authorize MCC to bill your credit card.

Sales Tax @ 7.15% _____
Grand Total _____

Payment must be in U.S. Funds. Make checks payable to Minneapolis Convention Center.

- Money Order # _____ Company Check # _____
- MasterCard Credit Card # _____
- VISA Cardholders Name _____ Exp. Date _____
- American Express Authorized Signature _____

Order Total \$

For MCC Use Only	
ID No. _____	\$ _____
Entered _____	Date _____
P.O. No. _____	
P.O. needs to accompany order	

MINNEAPOLIS CONVENTION CENTER
1301 Second Avenue South - Minneapolis, Minnesota 55403-2781
Request for Cleaning and Porter Service
(612) 335-6550

IMPORTANT CONDITIONS AND REGULATIONS

1. **ADVANCE ORDERS:** To receive advance rate, orders must be received a minimum of 15 days prior to first show day.
2. **RETURNED CHECK FEE: A \$30.00 service charge will be assessed for any returned checks.**
3. **CONDITIONS FOR PROCESSING SERVICE ORDER FORMS:**
 - a. Payment **IN FULL, IN U.S. FUNDS** must accompany service order form.
 - b. Date payment is received by the Minneapolis Convention Center will determine the applicable rate.
 - c. All order form information must be completed in full for order to be processed. Incomplete order forms could result in processing delays resulting in slow service completion.
 - d. No service will be completed until full payment is received.
 - e. Cancellations:
Refunds will be computed as follows:
 1. After service - **NO REFUND.**
 2. 6 days or less prior to first scheduled move-in-day - **85% REFUND.**
 3. More than 6 days prior to first scheduled move-in day - **FULL REFUND.**
4. Claims will not be considered unless filed in writing by exhibitor prior to close of show.
5. Prices are based upon current wage rates and are subject to change without notice.

Please complete and retain Customer Copy - Make remittance and mail remaining copy to:

Minneapolis Convention Center - 1301 Second Avenue South - Minneapolis, Minnesota 55403-2781 - ☎ (612) 335-6550 ☎



REQUEST FOR DATA SERVICES
 Minneapolis Convention Center
 1301 Second Avenue South
 Minneapolis, Minnesota 55403-2781
 1-800-214-7780



EVENT _____ DATE _____ BOOTH/ROOM _____
 COMPANY _____ INSTALL DATE/TIME _____
 CONTACT _____ REMOVAL DATE/TIME _____
 E-MAIL _____ PHONE _____ EXT _____
 ADDRESS _____ CELL _____
 CITY _____ STATE _____ ZIP _____ FAX _____

IN ORDER TO QUALIFY FOR OUR **ADVANCED** RATE: FORM AND PAYMENT MUST BE RECEIVED FIFTEEN (15) DAYS PRIOR TO EVENT MOVE IN DATE.
 ALL ORDERS RECEIVED WITHIN FOURTEEN (14) DAYS WILL BE BILLED AT THE **STANDARD** RATE.


DATA SERVICES	(QTY)	ADVANCED	STANDARD	TOTAL
NetStation (DHCP NAT'd IP Address) NetStation Basic – wired 128Kbps synchronous Internet connection.		\$300.00	\$400.00	
NetStation – wired 256Kbps synchronous Internet connection. The above NetStation products are for one device only, no additional devices may be added.		\$595.00	\$695.00	
NetBooth/NetRoom (DHCP IP Address, Static upon request) A wired shared (10 Base-T) Internet connection to a single exhibit floor/room location for two (2) computers/devices. Additional devices may be added.		\$1,095.00	\$1,245.00	
NetEvent (Static Public IP Addresses, DHCP available upon request) A wired private (10 Base-T) connection (dedicated VLAN). Internet access for 29 computers/devices, up to two additional inter-networked Facility locations. Additional devices and locations may be added.		\$4,995.00	\$5,495.00	
ADDITIONAL OPTIONS:				
Additional Computers/Devices Additional computers or devices to NetBooth, NetRoom, or NetEvent (each)		\$100.00	\$125.00	
Additional Wired Locations (May be added to NetEvent service only)		\$350.00	\$425.00	
Hub Rental – 10 Base-T Hub (\$150 replacement if not returned)		\$150.00	\$195.00	
Cable Rental (Ethernet patch cable – Up to 50 feet)		\$50.00	\$65.00	
100 Mbps Upgrade (per location) This is an upgrade only of an existing order, LAN connection speed only		\$100.00	\$125.00	

WIRELESS DEVICES NOT AUTHORIZED BY PNI ARE STRICTLY PROHIBITED
 EACH DEVICE THAT CONNECTS TO THE EVENT NETWORK MUST HAVE A PNI ISSUED IP ADDRESS OR ACCESS CODE

TO ENSURE PROMPT SERVICE, PLEASE FAX TO (702) 967-9310 FOR QUESTIONS, PLEASE CALL CUSTOMER SERVICE AT (702) 967-9300 OR (800) 214-7780	GRAND TOTAL
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LATE ORDERS WILL BE FULFILLED IN THE ORDER RECEIVED. ADVANCED ORDERS WILL BE FULFILLED FIRST.

IF ANY SPECIAL DATA AND/OR NETWORKING EQUIPMENT OR SERVICES ARE REQUIRED WHICH ARE NOT DETAILED ON THIS FORM, PLEASE E-MAIL: CSR@PRIORITYNETWORKS.COM

Booth/Room Layout Drop Location Back Left  Right Front Attach map if available	Make checks payable to: Priority Networks, Inc. c/o Smart City Networks 5795 W. Badura Ave. Ste #110 Las Vegas, NV 89118	I authorize the charges detailed within this request form to be charged to my credit card and/or master account listed here. By signing, I also agree that I have read and agree to the terms and conditions set forth for these services by PNI.	AMEX – VISA – M/C	Exp. Date
			Credit Card Billing Address	
		City	State	Zip Code

Print Name

CARD HOLDER/AGREEMENT SIGNATURE

**Please see attached terms and conditions.
 Revised 1/29/08



Terms and Conditions:

- a) Servers and/or Routers of any type are allowed only on the NetEvent package. No Servers or Routers are allowed on the NetStation or NetBooth/NetRoom, including, but not limited to NAT, DHCP, and Proxy Servers.
- b) Every device connected to the Internet/Network must have a purchased IP address from Priority Networks, regardless of whether the IP address is actually used or not.
- c) Priority Networks reserves the right to disconnect any equipment that is found to be causing overall network problems without offering any refunds for services that have been disconnected.
- d) Client agrees not to resell, extend, bridge or otherwise misuse Priority Networks connections and/or services. Priority Networks reserves the right to disconnect any client if they are found to have violated this usage agreement.
- e) Priority Networks is not responsible for cable and/or equipment provided by the client or any third party.
- f) Service Location (Drop) is defined as the booth/room designated by the client. Service extended beyond 50' from the drop point will require an additional drop location and incur an additional fee.
- g) Choice of Law: This agreement shall be governed by, and construed in accordance with, the laws of the State of Idaho. In event of litigation, the place of venue shall be in the county of Ada in the State of Idaho.
- h) Modification: This agreement shall not be modified or amended by the parties except by written instrument signed by both parties.
- i) Entire Agreement: This agreement contains the entire understanding and agreements between the parties hereto respecting the within subject matter, and there are no representations, agreements, or understandings, oral or written, between and among the parties hereto relating to the subject matter of this agreement which are not fully expressed herein.
- j) Acceptance of terms: Client expressly acknowledges by receipt of services and/or products delivered by PNI to Client or its designee, to the terms and conditions herein contained.
- k) Facsimile Signatures: Signatures sent/received via facsimile shall be considered as originals, and as such are valid signatures.
- l) Equipment Responsibility: Client fully understands and accepts complete responsibility for all equipment leased to Client. Such responsibility shall include, but not be limited to, damage, any necessary repairs, replacement of equipment not capable of being repaired to a fully functional status, loss of equipment, loss of income, and all other forms of loss or damage. All equipment, accessories, remote controls, cables, knobs, switches and cases are included in equipment responsibility.
- m) Equipment procedures:
 - 1) Exhibitors will be responsible for the protection of any equipment rented from PNI and will ensure that all equipment is returned to PNI. PNI reserves the right to charge the customer for any lost equipment.
 - 2) Rental equipment provided by PNI for this order will remain the property of PNI.
 - 3) Only PNI personnel are authorized to modify system wiring or cabling within the facility.
 - 4) All equipment must comply with F.C.C. Regulations.

Warranty Disclaimer/Damage Limitation

- n) Priority Networks does not provide an expressed or implied warranty for the equipment and services provided, including no warrant of fitness for particular purpose or merchantability. Part of the Agreement with Priority Networks is a limitation of liability so that Client's sole remedy or recourse against Priority Networks shall be the return of the price that the Client paid for services and/or equipment rental, regardless of type, nature or basis for the claim. Priority Networks shall have no liability whatsoever for personal injury, property damage, business loss, business interruption, consequential or punitive damages.
- o) Client shall indemnify Priority Networks from third party claims arising from Client's use of Priority Networks' services and equipment.
- p) Cancellation Policy: A 10% fee will be applied to orders canceled between the date the order is placed, and the install date.
- q) The prices listed on this contract do not include Federal, State, Local, or other taxes and tax surcharges. Taxes/tax surcharges will be applied to final bill.

It is illegal for any party to transmit or download copyrighted material. Under new laws Internet Service Providers may be prosecuted for any material that is transmitted on their network. In order to prevent our company being prosecuted, Priority Networks will take action against any customer found to be violating copyright laws.

Digital Millennium Copyright Act ("DMCA") Notice. In operating the Service, we may act as a "services provider" (as defined in the DMCA) and offer services as an online provider of materials and links to third party web sites. As a result, third party materials that are not owned or controlled by us may be transmitted, stored, accessed or otherwise made available using the Service. If you believe any material available via the Service infringes a copyright, you should notify us using the notice procedure for claimed infringement under the DMCA. We will respond expeditiously to remove or disable access to material we determine may be infringing and will follow the procedures specified in the DCMA to resolve the claim between the notifying party and the alleged infringer who provided the applicable content. Our designated agent (the proper party for notice) to whom you should address infringement notices under the DMCA is:
Corporation Services Company, 1010 Union Ave. SE, Olympia, WA 98501.

